

**University of Kentucky – Physical Plant  
Custodial Master Plan  
PART B**



**Last Updated: August 13, 2012**

## OVERVIEW

Core Management Services has been selected as a strategic partner by the University of Kentucky Physical Plant custodial organization.

The strategic role of Core Management Services is to design and implement a program to increase the effectiveness of the housekeeping organization throughout the campus.

This Master Plan represents the program designed specifically for the University of Kentucky Physical Plant custodial organization.

It began with the standard Core Management design plan, which is based on professional production rates, standardized cleaning procedures, continuous improvement techniques and work-place ergonomics. The standard Core Management design plan also includes the best features of both area cleaning and team cleaning methodologies. Most importantly, it redirects cleaning efforts from “general” areas – non-critical areas with less than daily cleaning needs, to “primary” areas – critical areas in need of full daily cleaning, to maximize department resources.

This particular Master Plan has evolved into its current version as the academic needs of the University of Kentucky have been identified and addressed.

## PART A

*Section 1* contains a set of specifications designed to standardize the processes throughout the campus while meeting the specific needs of each area.

*Section 2* contains daily, interim and restorative professional cleaning procedures designed to standardize techniques, enhance productivity and increase safety awareness.

*Section 3* includes a quality audit sample. It is included in the Master Plan to set a consistent expectation level and to provide a tool for future continuous improvement.

## PART B

*Part B* outlines the Physical Plant organizational structure as it relates to the new program design. It is intended to develop an awareness of the overall structure and to demonstrate equity among the job assignments. It also includes a detailing of the individual job assignments within the Physical Plant organization. It includes important information about when, where and how to fulfill the requirements of the various assignments.

This Master Plan is by no means the “final” version. It is hoped that everyone involved will work to make it a continuously improving document.

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# Physical Plant - Staffing Requirements

## *Physical Plant Buildings - FTE Requirements*

<b>Service Group</b>	<b>Supervisors</b>	<b>Custodial Workers</b>	<b>Total</b>	<b>Notes</b>
Team 1	1	9	10	
Team 2	1	9	10	
Team 3	1	6	7	
Team 4	1	5	6	
Team 5	1	6	7	
Team 6	1	11	12	
Team 7	1	5	6	
Team 8	1	11	12	
Team 9	1	7	8	
Team 10	1	7	8	
Team 11	1	7	8	
Team 12	1	6	7	
Team 13	1	8	9	
Team 14	1	3	4	Special projects
Team 15	1	5	6	
Team 16	1	3	4	Floor care and special projects
Team 17	1	9	10	
Floater		5	5	
<b>TOTALS</b>	<b>17</b>	<b>122</b>	<b>139</b>	

# Physical Plant - Cleaning Organization

POSITION NUMBER / TITLE	SERVICES PROVIDED	SERVICE AREA
<b>TEAM 1</b>		
Team 1 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 1 buildings
1-1 Custodial Worker	Full range of services	James F. Hardymon Comm.(495), Bingham Davis House (218)
1-2 Custodial Worker	Full range of services	Wildcat Coal Lodge (644), Raymond Betts House (232), 252 E. Maxwell St. (314), 206 E. Maxwell St. (315), Commonwealth House (226)
1-3 Custodial Worker	Full range of services	Davis Marksbury Building (633)
1-4 Custodial Worker	Full range of services	Joe Craft Center (604)
1-5 Custodial Worker	Full range of services	Joe Craft Center (604)
1-6 Custodial Worker	Full range of services	Joe Craft Center (604)
1-7 Custodial Worker	Full range of services	Memorial Coliseum (019)
1-8 Custodial Worker	Full range of services	Memorial Coliseum (019)
1-9 Custodial Worker	Full range of services	Memorial Coliseum (019)
<b>TEAM 2</b>		
Team 2 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 2 buildings
2-1 Custodial Worker	Full range of services	White Hall Classroom Building (25)
2-2 Custodial Worker	Full range of services	White Hall Classroom Building (25)
2-3 Custodial Worker	Full range of services	White Hall Classroom Building (25)
2-4 Custodial Worker	Full range of services	White Hall Classroom Building (25), Floater
2-5 Custodial Worker	Full range of services	Patterson Office Tower (27)
2-6 Custodial Worker	Full range of services	Patterson Office Tower (27)
2-7 Custodial Worker	Full range of services	Patterson Office Tower (27)
2-8 Custodial Worker	Full range of services	Patterson Office Tower (27)
2-9 Custodial Worker	Full range of services	Patterson Office Tower (27), White Hall Classroom Building (25), Floater
<b>TEAM 3</b>		
Team 3 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 3 buildings

3-1 Custodial Worker	Full range of services	Ezra Gillis Building (33), Frazee Hall (31), Guard House (166)
3-2 Custodial Worker	Full range of services	Main Building (32), Miller Hall (35)
3-3 Custodial Worker	Full range of services	Barker Hall (28), Miller Hall (35)
3-4 Custodial Worker	Full range of services	Peterson Service Building (5)
3-5 Custodial Worker	Full range of services	Peterson Service Building (5), Parking Garage #5 (202)
3-6 Custodial Worker	Full range of services	Alumni Gym (29)
<b>TEAM 4</b>		
Team 4 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 4 buildings
4-1 Custodial Worker	Full range of services	630 S. Broadway (564), Arboretum Visitor Center (302), Scott Street Building (2), Floater
4-2 Custodial Worker	Full range of services	Taylor Education Building (1)
4-3 Custodial Worker	Full range of services	Dickey Hall (17)
4-4 Custodial Worker	Full range of services	Dickey Hall (17), Reynolds Warehouse #1, #2 and #3 (101-103), Metal Arts
4-5 Custodial Worker	Full range of services	Reynolds Warehouse #1
<b>TEAM 5</b>		
Team 5 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 5 buildings
5-1 Custodial Worker	Full range of services	Stuckert Career Center (494), 408 Linden Walk (482), Safety & Security (23), Old Engineers Residence (21), 319 Rose Lane (377), 321 Rose Lane (378), Schmidt Arts Center (433), 424 Euclid Ave. (420)
5-2 Custodial Worker	Full range of services	Singletary Center for the Arts (241)
5-3 Custodial Worker	Full range of services	Singletary Center for the Arts (241), Sturgill Development Building (15), Helen King Alumni Building (119)
5-4 Custodial Worker	Full range of services	Fine Arts Guignol Building (22)
5-5 Custodial Worker	Full range of services	Fine Arts Guignol Building (22)
5-6 Custodial Worker	Full range of services	Fine Arts Guignol Building (22)
<b>TEAM 6</b>		
Team 6 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 6 buildings
6-1 Custodial Worker	Full range of services	Grehan Journalism Building (42), Engineering Annex (38)
6-2 Custodial Worker	Full range of services	Ralph G. Anderson Bldg - Mech. Eng. (503)
6-3 Custodial Worker	Full range of services	Ralph G. Anderson Bldg - Mech. Eng. (503)

6-4 Custodial Worker	Full range of services	Ralph G. Anderson Bldg – Mech. Eng. (503), A.S.T.E.C.C. (286)
6-5 Custodial Worker	Full range of services	A.S.T.E.C.C. (286)
6-6 Custodial Worker	Full range of services	Oliver H. Raymond Civil Engineering (281)
6-7 Custodial Worker	Full range of services	Center for Robotics & Mfg. Systems (108)
6-8 Custodial Worker	Full range of services	Center for Robotics & Mfg. Systems (108)
6-9 Custodial Worker	Full range of services	Anderson Hall Tower (46)
6-10 Custodial Worker	Full range of services	Anderson Hall Tower (46)
6-11 Custodial Worker	Full range of services	Anderson Hall Tower (46), McVey Hall (45)
<b>TEAM 7</b>		
Team 7 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 7 buildings
7-1 Custodial Worker	Full range of services	Erikson Hall (50), 624 Maxwellton Ct. (347), 641 Maxwellton Ct. (349), Ligon House (442)
7-2 Custodial Worker	Full range of services	Law Building (48)
7-3 Custodial Worker	Full range of services	Law Building (48), Ellen H. Richards House (400)
7-4 Custodial Worker	Full range of services	Law Building (48), Mineral Industries (51), 641 S. Limestone (333), 654 Maxwellton Ct. (346)
7-5 Custodial Worker	Full range of services	Slone Research Building (53), 643 Maxwellton Ct. (350), 644 Maxwellton Ct. (351)
<b>TEAM 8A</b>		
Team 8A Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 8A buildings
8-1 Custodial Worker	Full range of services	Margaret L. King Library (39)
8-2 Custodial Worker	Full range of services	Margaret L. King Library (39)
8-3 Custodial Worker	Full range of services	Lucile Caudill Little Fine Arts Library (224)
8-4 Custodial Worker	Full range of services	Chemistry-Physics Building (55)
8-5 Custodial Worker	Full range of services	Chemistry-Physics Building (55)
8-6 Custodial Worker	Full range of services	Chemistry-Physics Building (55)
8-7 Custodial Worker	Full range of services	Chemistry-Physics Building (55)
8-8 Custodial Worker	Full range of services	Chemistry-Physics Building (55)
8-9 Custodial Worker	Full range of services	Chemistry-Physics Building (55), Floater
8-10 Custodial Worker	Full range of services	Pence Hall (41)
8-11 Custodial Worker	Full range of services	Kastle Hall (44), Lafferty Hall (24)

<b>TEAM 9</b>		
Team 9 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 9 buildings
9-1 Custodial Worker	Full range of services	Funkhouser Building (54)
9-2 Custodial Worker	Full range of services	Funkhouser Building (54)
9-3 Custodial Worker	Full range of services	Bowman Hall (59)
9-4 Custodial Worker	Full range of services	Scovell Hall (64)
9-5 Custodial Worker	Full range of services	Bradley Hall (58), 9854 1020-A Export St.
9-6 Custodial Worker	Full range of services	Breckinridge Hall (56), Thomas D Clark Building (336), Terrel Civil Engineering Building (52), 660 S. Limestone (417)
9-7 Custodial Worker	Full range of services	Kinthead Hall (57), Insectary & Conservatory (62), Tobacco Research Lab (61), 147 Washington Ave. (402), Parking Structure #6 (571)
<b>TEAM 10</b>		
Team 10 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 10 buildings
10-1 Custodial Worker	Full range of services	Thomas Poe Cooper Building (73), Observatory (618), Small Animal Lab (65)
10-2 Custodial Worker	Full range of services	Mining & Minerals Resources Building (107)
10-3 Custodial Worker	Full range of services	Mining & Minerals Resources Building (107), Parking Garage #2 (198)
10-4 Custodial Worker	Full range of services	Multi-Disciplinary Research Lab #3 (216)
10-5 Custodial Worker	Full range of services	T.H. Morgan Biological Sciences (225)
10-6 Custodial Worker	Full range of services	T.H. Morgan Biological Sciences (225)
10-7 Custodial Worker	Full range of services	T.H. Morgan Biological Sciences (225)
<b>TEAM 11</b>		
Team 11 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 11 buildings
11-1 Custodial Worker	Full range of services	Agriculture Science Center North (91)
11-2 Custodial Worker	Full range of services	Agriculture Science Center North (91)
11-3 Custodial Worker	Full range of services	Agriculture Science Center North (91)
11-4 Custodial Worker	Full range of services	Agriculture Science Center North (91)
11-5 Custodial Worker	Full range of services	Agriculture Science Center North (91), Environmental Quality Mgmt (490), Ag Greenhouse, Seed House (92), Floater
11-6 Custodial Worker	Full range of services	W.P. Garrigus Building (215)
11-7 Custodial Worker	Full range of services	W.P. Garrigus Building (215)



<b>TEAM 12</b>		
Team 12 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 12 buildings
12-1 Custodial Worker (2 <sup>nd</sup> Shift)	Full range of services	Johnson Student Rec Center (220), Seaton Center (219), Lancaster Aquatics (212)
12-2 Custodial Worker (2 <sup>nd</sup> Shift)	Full range of services	Johnson Student Rec Center (220), Seaton Center (219), Lancaster Aquatics (212)
12-3 Custodial Worker (3 <sup>rd</sup> Shift)	Full range of services	Johnson Student Rec Center (220), Lancaster Aquatics (212)
12-4 Custodial Worker	Full range of services	Seaton Center (219), Rec Equipment Storage (227)
12-5 Custodial Worker	Full range of services	Seaton Center (219), Lancaster Aquatics (212)
12-6 Custodial Worker	Full range of services	Dimock Animal Pathology Lab (76)
<b>TEAM 13</b>		
Team 13 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 13 buildings
13-1 Custodial Worker	Full range of services	Gluck Equine Research Building (99), Agricultural Distribution Center (229)
13-2 Custodial Worker	Full range of services	Gluck Equine Research Building (99), E.S. Good Barn (97)
13-3 Custodial Worker	Full range of services	Plant Sciences (312)
13-4 Custodial Worker	Full range of services	Plant Sciences (312)
13-5 Custodial Worker	Full range of services	Bruce Poundstone Reg Services Building (275), Plant Sciences (312), Charles E. Barnhart Building (276), PPD Greenhouse (288), Ag Mechanic Shop
13-6 Custodial Worker	Full range of services	Charles E. Barnhart Building (276)
13-7 Custodial Worker	Full range of services	Charles E. Barnhart Building (276)
13-8 Custodial Worker	Full range of services	Kentucky Tobacco R&D Center (236), Communications Building (269)
<b>TEAM 14</b>		
Team 14 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership; utility crew duties	All Physical Plant Buildings
14-1 Custodial Worker	Utility Crew; Full range of services	Utility crew duties – All Buildings; Ecological Research Facility (491), Aviary Facility (620)
14-2 Custodial Worker	Utility Crew	Utility crew duties – All Buildings
14-3 Custodial Worker	Utility Crew	Utility crew duties – All Buildings

<b>TEAM 15</b>		
Team 15 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 15 buildings
15-1 Custodial Worker	Full range of services	Carol M. Gratton Bus. & Econ. Building (34), Memorial Hall (49)
15-2 Custodial Worker	Full range of services	Carol M. Gratton Bus. & Econ. Building (34), Memorial Hall (49)
15-3 Custodial Worker	Full range of services	Carol M. Gratton Bus. & Econ. Building (34), Memorial Hall (49)
15-4 Custodial Worker	Full range of services	Carol M. Gratton Bus. & Econ. Building (34), Memorial Hall (49)
15-5 Custodial Worker	Full range of services	C.W. Mathews Building (47), S.J. Sam Whalen Building (43), Memorial Hall (49)
<b>TEAM 16</b>		
Team 16 Custodial Supervisor (3 <sup>rd</sup> Shift)	Supervisory duties; project coordination; absentee replacement; communication and leadership; utility crew duties	All Physical Plant Buildings
16-1 Custodial Worker (3 <sup>rd</sup> Shift)	Utility Crew	Utility crew duties – All Buildings
16-2 Custodial Worker (3 <sup>rd</sup> Shift)	Utility Crew	Utility crew duties – All Buildings
16-3 Custodial Worker (3 <sup>rd</sup> Shift)	Utility Crew	Utility crew duties – All Buildings
<b>TEAM 17</b>		
Team 17 Custodial Supervisor	Supervisory duties; project coordination; absentee replacement; communication and leadership	All Team 17 buildings
17-1 Custodial Worker	Full range of services	W.T. Young Library (456)
17-2 Custodial Worker	Full range of services	W.T. Young Library (456)
17-3 Custodial Worker	Full range of services	W.T. Young Library (456)
17-4 Custodial Worker	Full range of services	W.T. Young Library (456)
17-5 Custodial Worker	Full range of services	W.T. Young Library (456)
17-6 Custodial Worker	Full range of services	W.T. Young Library (456)
17-7 Custodial Worker	Full range of services	W.T. Young Library (456)
17-8 Custodial Worker (2 <sup>nd</sup> Shift)	Full range of services	W.T. Young Library (456)
17-9 Custodial Worker (2 <sup>nd</sup> Shift)	Full range of services	W.T. Young Library (456)
<b>FLOATERS</b>		
F1 Project Floater	Absentee replacement duties; special projects; miscellaneous requests	All Physical Plant Buildings
F2 Project Floater	Absentee replacement duties; special projects; miscellaneous requests	All Physical Plant Buildings

F3 Project Floater	Absentee replacement duties; special projects; miscellaneous requests	All Physical Plant Buildings
F4 Project Floater	Absentee replacement duties; special projects; miscellaneous requests	All Physical Plant Buildings
F5 Project Floater	Absentee replacement duties; special projects; miscellaneous requests	All Physical Plant Buildings

# Physical Plant – General Position Description for Custodial Workers

The Custodial Worker provides cleaning services and trash collection and works as a team with the Physical Plant custodial organization to provide a total cleaning package in assigned areas. Cleanable areas are grouped as follows:

## 1. Fully Cleaned Every Day

The Custodial Worker delivers a full range of daily cleaning services (including trash collection) in the following areas: entrances, lobbies, elevators, dining, restrooms, locker rooms, conference/admin areas, laundry rooms and medical areas. Immediate exterior areas are also given daily attention. These areas are listed in the “**Areas to Receive Full Cleaning Daily**” section of each individual cleaning assignment sheet.

## 2. Reduced Daily Cleaning Combined with Cycle Cleaning

The following areas receive some daily services (such as trash removal and spot cleaning of the floors) but they receive detail cleaning on a cycled, weekly basis: Corridors, Break/Kitchenettes, Lounges, Library Areas, Class/Labs, Fitness Areas, Auditoriums and Computer Rooms. Stairwells are policed daily and fully cleaned every other week. The daily cleaning duties for these areas are listed in the “**Areas to Receive Reduced Daily Cleaning & Cycle Cleaning**” section of each individual cleaning assignment sheet, while the cycled cleaning duties are listed under “**Cycle Cleaning Schedule, Full Clean.**”

## 3. Cycle Cleaning

Offices are cleaned once per week and are only included in the “**Cycle Cleaning Schedule, Full Clean**” section of each individual cleaning assignment sheet. Low-use areas such as storage, janitorial closets and mechanical rooms will be cleaned intermittently.

The Custodial Worker provides interim and restorative project work during appropriate times throughout the year. Additionally, the Custodial Worker will remove snow and ice as directed by the Supervisor and if needed, help to respond to emergencies/work orders and support vacant service runs.

**Summary:** The individual cleaning assignment sheets found within Part B of the Master Plan are to be used as a helpful reminder. However, the Custodial Worker is responsible for cleaning each area type according to the detailed Cleaning Specification (tasks and frequencies) found in Part A of the Master Plan and will be held accountable to that specification.

## **Physical Plant – Service Assignments:**

### **TEAM 1**

<b>Service Position:</b> <b>Team 1, Position 1-1</b>	Custodial Worker - Full-time <b>James F. Hardymon Comm. (495), Bingham Davis House (218)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	James F. Hardymon Comm. (495) and Bingham Davis House (218) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridors/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Class/Labs</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Computer Rooms</p> <p><u>Stairs receive policing daily:*</u> All Stairs – both buildings</p> <p><u>Clean Bingham Davis guest areas after guests move out</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Hardymon:</b> All Floor 1 Offices and Corridors; All Stairs - every other week</p> <p><b>Bingham:</b> All Floor 1 Classrooms, Corridors, and Kitchenette; All Stairs - every other week</p>
	Tue	<b>Hardymon:</b> All Floor 1 Classrooms and Computer Labs
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>Hardymon:</b> All Floor 2 Corridors; Offices 227 – 238</p> <p><b>Bingham:</b> All Floor 2 Classrooms and Corridors</p>
	Fri	<b>Hardymon:</b> All Floor 2 Classrooms; Offices 202 – 221

<b>Service Position:</b> <b>Team 1, Position 1-2</b>	Custodial Worker - Full-time <b>Wildcat Coal Lodge (644), Raymond Betts House (232), 252 E. Maxwell St. (314), 206 E. Maxwell St. (315), Commonwealth House (226)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Wildcat Coal Lodge (644), Raymond Betts House (232), 252 E. Maxwell St. (314), 206 E. Maxwell St. (315) and Commonwealth House (226) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Wildcat Coal Lodge and Commonwealth House Only:</b> All Entrances, Elevators, and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Wildcat Coal Lodge and Commonwealth House Only:</b></p> <p><u>Corridors/Break Rooms/Kitchenettes/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridor All Break/Kitchenette All Lounges</p> <p><u>Class/Lab/ areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Labs</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p><u>Clean Commonwealth and Raymond Betts guest areas after guests move out</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<b>Wildcat Coal:</b> All Corridors and Lounges; All Stairs - every other week
	Tue	<b>Raymond Betts House, 252 E. Maxwell St. and 206 E. Maxwell St.:</b> Fully clean all areas. Clean Stairs - every other week
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Raymond Betts House, 252 E. Maxwell St. and 206 E. Maxwell St.:</b> Fully clean all areas.
	Fri	<b>Commonwealth House:</b> All Corridors and Classrooms; All Stairs - every other week

<b>Service Position:</b> <b>Team 1, Position 1-3</b>	Custodial Worker - Full-time <b>Davis Marksbury Building (633)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Davis Marksbury Building (633) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:.*</u></p> <p>All Corridors</p> <p><u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily:.*</u></p> <p>Auditorium</p> <p><u>Stairs receive policing daily:.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Floor 1 Offices, Corridors and Auditorium; All Stairs - every other week
	Tue	All Floor 2 Offices and Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	All Floor 3 Offices and Corridors
	Fri	No Cycle Cleaning Responsibilities



<b>Service Position:</b> <b>Team 1, Position 1-4</b>	<b>Custodial Worker - Full-time</b> <b>Joe Craft Center (604)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Joe Craft Center (604) – Court Level

<b>Areas to Receive Full Cleaning Daily</b>	All Court Level Elevators, Restrooms and Locker Rooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridors areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Fitness areas receive trash collection, dust mopping, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Fitness Areas and Courts</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A)</p> <p><u>Assist with Memorial Coliseum as directed by Team 1 Supervisor</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Stairs (A)
	Tue	All Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Courts (014) and Fitness Area (027, 027H)
	Fri	Courts (002) and Fitness Area (003, 004A, 005); All Corridors

<b>Service Position:</b> <b>Team 1, Position 1-5</b>	<b>Custodial Worker - Full-time</b> <b>Joe Craft Center (604)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Joe Craft Center (604) – Level 1

<b>Areas to Receive Full Cleaning Daily</b>	All Level 1 Entrances and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors  <u>Stairs receive policing daily:*</u> Stairs (B)  <u>Assist with Memorial Coliseum as directed by Team 1 Supervisor</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	Offices (103 – 103Q section); Stairs (B)
	Tue	Offices (102-112N section); All Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (107S-113L section)
	Fri	Offices (114-118D section); All Corridors

<b>Service Position:</b> <b>Team 1, Position 1-6</b>	Custodial Worker - Full-time <b>Joe Craft Center (604)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Joe Craft Center (604) – Level 2

<b>Areas to Receive Full Cleaning Daily</b>	All Level 2 Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors  <u>Stairs receive policing daily:*</u> Stairs (C)  <u>Assist with Memorial Coliseum as directed by Team 1 Supervisor</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	Stairs (C)
	Tue	Offices (202-215 section); All Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (219-231B section)
	Fri	Offices (232-255 section); All Corridors

<b>Service Position:</b> <b>Team 1, Position 1-7</b>	Custodial Worker - Full-time <b>Memorial Coliseum (019)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Memorial Coliseum (019) – Basement

<b>Areas to Receive Full Cleaning Daily</b>	All Basement Entrances, Restrooms, Locker Rooms and Medical Areas (except for CATS area)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Fitness/Training areas receive trash collection, dust mopping, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Fitness/Training Areas</p> <p><u>Stairs / Ramps receive policing daily:*</u></p> <p>Stairs / Ramps (CATS side of building)</p> <p><u>Receives occasional assistance from Joe Craft custodial workers as directed by the Team 1 Supervisor</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors / Concourses on CATS side of building; Stairs and Ramps (CATS side of building)
	Tue	Offices (61A-F section plus Training Room); All Corridors / Concourses opposite of CATS side of building;
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (40-54 section); All Corridors / Concourses on CATS side of building;
	Fri	Offices (5-23P section); All Corridors / Concourses opposite of CATS side of building;

<b>Service Position:</b> <b>Team 1, Position 1-8</b>	Custodial Worker - Full-time <b>Memorial Coliseum (019)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Memorial Coliseum (019) – First Floor

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 1 Restrooms and Locker Rooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Stairs / Ramps receive policing daily:*</u></p> <p>Stairs / Ramps (opposite of CATS side of building)</p> <p><u>Receives occasional assistance from Joe Craft custodial workers as directed by the Team 1 Supervisor</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors / Concourses opposite of CATS side of building; Stairs and Ramps (opposite of CATS side of building)
	Tue	All First Floor Offices; All Corridors / Concourses on CATS side of building;
	Wed	No Cycle Cleaning Responsibilities
	Thu	All Corridors / Concourses opposite of CATS side of building;
	Fri	All Corridors / Concourses on CATS side of building;

<b>Service Position:</b> <b>Team 1, Position 1-9</b>	Custodial Worker - Full-time <b>Memorial Coliseum (019)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Memorial Coliseum (019) – CATS Center in Basement and First Floor

<b>Areas to Receive Full Cleaning Daily</b>	CATS Center: All Entrances, Elevator and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>Corridor (CATS Center, Basement and 1<sup>st</sup> Floor) Lounge (CATS Center, Basement and 1<sup>st</sup> Floor)</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>Class/Lab (CATS Center, Basement and 1<sup>st</sup> Floor)</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (CATS Center – A, B and C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Offices (CATS Center - Basement) / Corridor (CATS Center - Basement) Lounge (CATS Center - Basement) / Class/Lab (CATS Center - Basement) / Stairs - every other week (CATS Center – A, B and C)
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (CATS Center – 1 <sup>st</sup> Floor) / Corridor (CATS Center – 1 <sup>st</sup> Floor) Lounge (CATS Center – 1 <sup>st</sup> Floor) / Class/Lab (CATS Center – 1 <sup>st</sup> Floor)
	Fri	No Cycle Cleaning Responsibilities

## **Physical Plant – Service Assignments:**

### **TEAM 2**

<b>Service Position:</b> <b>Team 2, Position 2-1</b>	Custodial Worker - Full-time <b>White Hall Classroom Building (25)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	White Hall Classroom Building (25) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 1 Entrances and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Labs - <b>Begin shift with Class areas and complete by 7:30am</b></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Corridor (100N and Center Section); Class/Lab (110, 114)
	Tue	Corridor (100 E); Class/Lab (106)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Corridor (100 S); Class/Lab (118)
	Fri	Corridor (100 W); Class/Lab (102, 122)



<b>Service Position:</b> <b>Team 2, Position 2-2</b>	Custodial Worker - Full-time <b>White Hall Classroom Building (25)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	White Hall Classroom Building (25) – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 2 Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>Class/Labs (All except 201-219 and any others cleaned by Custodial Worker 2-4) <b>Begin shift with Class areas and complete by 7:30am</b></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Corridor (200N and Center Section); Class/Lab (204, 208, 212)
	Tue	Corridor (200 E); Class/Lab (214, 234, 238)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Corridor (200 S); Class/Lab (242, 246)
	Fri	Corridor (200 W); Class/Lab (231-247)

<b>Service Position:</b> <b>Team 2, Position 2-3</b>	Custodial Worker - Full-time <b>White Hall Classroom Building (25)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	White Hall Classroom Building (25) – Floor 3

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 3 Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>Class/Labs (All except 301-319 and any others cleaned by Custodial Worker 2-4) <b>Begin shift with Class areas and complete by 7:30am</b></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Corridor (300N and Center Section); Class/Lab (304-316 Center Section).
	Tue	Corridor (300 E); Class/Lab (334-346 Center Section)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Corridor (300 S); Class/Lab (331-339 Perimeter Row)
	Fri	Corridor (300 W); Class/Lab (341-349 Perimeter Row)

<b>Service Position:</b> <b>Team 2, Position 2-4</b>	Custodial Worker - Full-time <b>White Hall Classroom Building (25), Floater</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Floater, White Hall Classroom Building (25) – Basement, Floor 2, Floor 3

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators; Basement Restrooms and Mail Room
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Basement Corridors All Basement Break/Kitchenette Areas	Mon	All Basement Corridors; All Stairs - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> Class/Lab (All Basement Classrooms, 201-219, 301-319 and any other Classrooms that Custodial Workers 2-2 and 2-3 may need help with) <b>Begin shift with Class areas and complete by 7:30am</b>	Tue	All Basement Offices, Classrooms and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
<u>Stairs receive policing daily:*</u> All Stairs	Thu	Class/Lab (201-219)
<u>Floater Duties:</u> Spends remainder of shift performing absentee replacement duties, special projects or helping other custodial workers as directed by the Team 2 supervisor	Fri	Class/Lab (301-319)
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.		

<b>Service Position:</b> <b>Team 2, Position 2-5</b>	Custodial Worker - Full-time <b>Patterson Office Tower (27)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Patterson Office Tower (27) – Basement, Floors 1-5

<b>Areas to Receive Full Cleaning Daily</b>	Basement, Mezzanine and Floors 1-5: All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas <b>Begin shift with Class areas and complete by 7:30am</b></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement, Mezzanine and Floors 1 and 2: All Offices, Corridors, Classrooms and Break/Kitchenette Areas
	Tue	Floor 3: All Offices, Corridors and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 4: All Offices, Corridors and Break/Kitchenette Areas
	Fri	Floor 5: All Offices, Corridors and Break/Kitchenette Areas

<b>Service Position:</b> <b>Team 2, Position 2-6</b>	<b>Custodial Worker - Full-time</b> <b>Patterson Office Tower (27)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Patterson Office Tower (27) – Floors 6-9, Portion of Floor 18

<b>Areas to Receive Full Cleaning Daily</b>	Floors 6-9 and Floor 18: All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Working with Custodial Worker 2-6, clean Floor 18 as needed</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p>Floor 6: All Offices, Corridors and Break/Kitchenette Areas</p> <p>Floor 18: Work with Custodial Worker 2-6 to full clean any areas that are needed</p>
	Tue	Floor 7: All Offices, Corridors and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 8: All Offices, Corridors and Break/Kitchenette Areas
	Fri	Floor 9: All Offices, Corridors and Break/Kitchenette Areas

<b>Service Position:</b> <b>Team 2, Position 2-7</b>	<b>Custodial Worker - Full-time</b> <b>Patterson Office Tower (27)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Patterson Office Tower (27) – Floors 10-13, Portion of Floor 18

<b>Areas to Receive Full Cleaning Daily</b>	Floors 10-13 and Floor 18: All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Working with Custodial Worker 2-5, clean Floor 18 as needed</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p>Floor 10: All Offices, Corridors and Break/Kitchenette Areas</p> <p>Floor 18: Work with Custodial Worker 2-5 to full clean any areas that are needed</p>
	Tue	Floor 11: All Offices, Corridors and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 12: All Offices, Corridors and Break/Kitchenette Areas
	Fri	Floor 13: All Offices, Corridors and Break/Kitchenette Areas

<b>Service Position:</b> <b>Team 2, Position 2-8</b>	Custodial Worker - Full-time <b>Patterson Office Tower (27)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Patterson Office Tower (27) – Floors 14-17

<b>Areas to Receive Full Cleaning Daily</b>	Floors 14-17: All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 14: All Offices, Corridors and Break/Kitchenette Areas
	Tue	Floor 15: All Offices, Corridors and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 16: All Offices, Corridors and Break/Kitchenette Areas
	Fri	Floor 17: All Offices, Corridors and Break/Kitchenette Areas

<b>Service Position:</b> <b>Team 2, Position 2-9</b>	Custodial Worker - Full-time <b>Floater, White Hall Classroom Building (25), Patterson Office Tower (27)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Floater, Patterson Office Tower (27), White Hall Classroom Building (25)

<b>Areas to Receive Full Cleaning Daily</b>	All Patterson Elevators
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Floater Duties:</u></p> <p>Spends majority of shift performing absentee replacement duties, special projects or helping other custodial workers as directed by the Team 2 supervisor</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Patterson Stairs, with a special focus up to Floor 5</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Patterson: All Stairs - every other week
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities



**Physical Plant – Service Assignments:**

**TEAM 3**

<b>Service Position:</b> <b>Team 3, Position 3-1</b>	Custodial Worker - Full-time <b>Ezra Gillis Building (33), Frazee Hall (31), Guard House (166)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Ezra Gillis Building (33), Frazee Hall (31) and Guard House (166) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Ezra Gillis and Frazee Hall Only:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Ezra Gillis and Frazee Hall Only:</b></p> <p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Ezra Gillis:</b> All Stairs - every other week</p> <p><b>Frazee Hall:</b> All Stairs - every other week. Basement – All Offices, Corridors and Classrooms</p> <p><b>Guard House:</b> Fully clean all areas. Clean Stairs every other week.</p>
	Tue	<p><b>Ezra Gillis:</b> Ground Floor – All Offices, Kitchenette and Corridors</p> <p><b>Frazee Hall:</b> Floor 1 – All Offices and Corridors</p>
	Wed	<b>Guard House:</b> Fully clean all areas.
	Thu	<p><b>Ezra Gillis:</b> Floor 1 – All Offices and Corridors</p> <p><b>Frazee Hall:</b> Floor 2 – All Offices and Corridors</p>
	Fri	<p><b>Ezra Gillis:</b> Floor 2 – All Offices and Corridors</p> <p><b>Frazee Hall:</b> Floor 3 – All Offices and Corridors</p> <p><b>Guard House:</b> Fully clean all areas.</p>

<b>Service Position:</b> <b>Team 3, Position 3-2</b>	Custodial Worker - Full-time <b>Main Building (32), Miller Hall (35)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Main Building (32) – Entire Building / Miller Hall (35) – Basement, Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Main Building (Entire Building) and Miller Hall (Basement and Floor 1) Only:</b></p> <p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Main Building: All Stairs. Miller Hall: Stair A, all floors</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Main Building:</b> All Stairs - every other week. Basement – All Offices, Corridors and Classrooms</p> <p><b>Miller Hall:</b> Stair A, all floors – every other week.</p>
	Tue	<p><b>Main Building:</b> Floor 1 – All Corridors and Kitchenettes</p> <p><b>Miller Hall:</b> Basement – All Offices and Corridors</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>Main Building:</b> Floor 2 – All Corridors and Kitchenettes</p> <p><b>Miller Hall:</b> Floor 1 – All Offices Corridors, Kitchenettes and Classrooms</p>
	Fri	<b>Main Building:</b> Floor 3 – All Corridors

<b>Service Position:</b> <b>Team 3, Position 3-3</b>	Custodial Worker - Full-time <b>Barker Hall (28), Miller Hall (35)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Barker Hall (28) – Entire Building / Miller Hall (35) – Floors 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Locker Rooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Barker Hall (Entire Building) and Miller Hall (Floors 2 and 3) Only:</b></p> <p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Class/Lab/Fitness/Court areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas All Fitness/Court Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>Barker Hall: All Stairs. Miller Hall: Stair B, all floors</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Barker Hall:</b> All Stairs - every other week. Basement – All Offices, Corridors and Classrooms</p> <p><b>Miller Hall:</b> Stair B, all floors – every other week.</p>
	Tue	<p><b>Barker Hall:</b> Floor 1 – All Offices, Corridors and Fitness/Court Areas</p> <p><b>Miller Hall:</b> Floor 2 – All Corridors and Classrooms</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>Barker Hall:</b> Floor 2 – All Offices and Corridors</p> <p><b>Miller Hall:</b> Floor 3 – All Corridors and Classrooms</p>
	Fri	<b>Barker Hall:</b> Floor 3 – All Offices, Corridors and Classrooms

<b>Service Position:</b> <b>Team 3, Position 3-4</b>	Custodial Worker - Full-time <b>Peterson Service Building (5)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Peterson Service Building (5) – Floors 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stair N – Entire building</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 2: Offices (Sections 215, 216, 218, 220, and 221). Stair N, all floors – every other week.
	Tue	Floor 2: Offices (Sections 201-215, 224 and all offices inside of the Main Corridor loop), Corridors and Kitchenettes.
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 3: Offices (Sections 301-313, 331-348).
	Fri	Floor 3: Offices (Sections 322-325 and all offices inside of the Main Corridor loop), Corridors and Kitchenette.

<b>Service Position:</b> <b>Team 3, Position 3-5</b>	Custodial Worker - Full-time <b>Peterson Service Building (5), Parking Garage #5 (202)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Peterson Service Building (5) – Basement and Floor 1 / Parking Garage #5 (202) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stair S – Entire building</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<b>Peterson:</b> Basement - Offices (Sections 11-19) and Break/Kitchenette Areas (11A, 15 and 17). Stair S, all floors – every other week.
	Tue	<b>Peterson:</b> Basement - Offices (Sections 1-5), Break/Kitchenette Areas (1F and 5B), Corridors, Dock and Garage. <b>Parking Garage #5:</b> Fully clean all areas.
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Peterson:</b> Floor 1- Offices (Sections 100-122), Break/Kitchenette Areas.
	Fri	<b>Peterson:</b> Floor 1- Offices (Sections 125-132), Shop and Corridors. <b>Parking Garage #5:</b> Fully clean all areas.

<b>Service Position:</b> <b>Team 3, Position 3-6</b>	Custodial Worker - Full-time <b>Alumni Gym (29)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Alumni Gym (29) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms, Locker Rooms and Medical Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Class/Lab/Fitness areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas All Fitness Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Offices. All Stairs - every other week.
	Tue	Basement: All Weight Rooms, Fitness Areas and Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: Training Area 107, Gym and Corridor 140
	Fri	Floors 1 and 2, Northwest Side of Building: All Offices, Classrooms and Corridors

## **Physical Plant – Service Assignments:**

### **TEAM 4**



<b>Service Position:</b> <b>Team 4, Position 4-1</b>	Custodial Worker - Full-time <b>630 S. Broadway (564), Arboretum Visitor Center (302), Scott Street Building (2), Floater</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Floater, 630 S. Broadway (564), Arboretum Visitor Center (302) and Scott Street Building (2) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>630 S. Broadway Only:</b> All Entrances and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Floater Duties:</u> Spends portion of shift performing absentee replacement duties, special projects or helping other custodial workers as directed by the Team 4 supervisor  <b>630 S. Broadway Only:</b>  <u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u>  All Corridors  <u>Stairs receive policing daily:*</u>  All Stairs  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	<b>630 S. Broadway:</b> Floor 1 – All Offices and Corridors. All Stairs – every other week.
	Tue	<b>Arboretum Visitor Center:</b> Fully clean all areas. <b>Scott Street Bldg:</b> Fully clean all areas.
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>630 S. Broadway:</b> Floor 2 – All Offices and Corridors.
	Fri	<b>Arboretum Visitor Center:</b> Fully clean all areas. <b>Scott Street Bldg:</b> Fully clean all areas.

<b>Service Position:</b> <b>Team 4, Position 4-2</b>	Custodial Worker - Full-time <b>Taylor Education Building (1)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Taylor Education Building (1) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Auditoriums</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Offices, Corridors and Break Areas. Floor 1: All Offices, Kitchenettes, Classrooms and Corridors in the Wing facing Scott Street. All Stairs - every other week
	Tue	Floor 1: All Offices, Kitchenettes, Classrooms and Corridors in the Wing facing S. Upper Street.
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: All Offices, Kitchenettes, Classrooms, Corridors and Auditorium in the Center of the building and the Wing facing the parking lot.
	Fri	Floor 2: All Offices, Kitchenettes, Classrooms and Corridors

<b>Service Position:</b> <b>Team 4, Position 4-3</b>	Custodial Worker - Full-time <b>Dickey Hall (17)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Dickey Hall (17) – Basement, Floor 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p><u>Receives help in Basement from Custodial Worker 4-4</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Offices, Corridors and Classrooms. All Stairs - every other week
	Tue	Floor 2: All Offices, Corridors, Classrooms, Library Areas and Break/Kitchenette Areas.
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 3: All Offices and Corridors.
	Fri	Floor 3: All Classrooms.

<b>Service Position:</b> <b>Team 4, Position 4-4</b>	Custodial Worker - Full-time <b>Dickey Hall (17), Reynolds Warehouse #1, #2 and #3 (101-103), Metal Arts</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Dickey Hall (17) – Floor 1, Reynolds Warehouse #1 – Floor 1, Reynolds Warehouse #2 and #3 and Metal Arts – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Rooms/Kitchenettes/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenette Areas All Lounges  <u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas  <u>Stairs receive policing daily.*</u> Reynolds #3 Only: All Stairs  <u>Help Custodial Worker 4-3 in the Basement of Dickey Hall</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	<b>Dickey:</b> Floor 1 – Offices, Corridors, Break/Kitchenette Areas, Lounge and Classrooms  <b>Reynolds #2:</b> Clean Restrooms  <b>Reynolds #3:</b> All Stairs – every other week
	Tue	<b>Reynolds #3:</b> Offices and Break/Kitchenette Area  <b>Metal Arts:</b> All Class/Lab areas
	Wed	<b>Reynolds #2:</b> Clean Restrooms
	Thu	No Cycle Cleaning Responsibilities
	Fri	<b>Reynolds #1:</b> Floor 1 – Corridors and Classrooms  <b>Reynolds #2:</b> Clean Restrooms

<b>Service Position:</b> <b>Team 4, Position 4-5</b>	Custodial Worker - Full-time <b>Reynolds Warehouse #1</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Reynolds Warehouse #1 – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors	Mon	All Corridors. All Stairs – every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Class/Lab Areas	Tue	Classrooms 202 and 204
<u>Gallery areas receive trash collection, furniture cleaning (auditorium only) and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Galleries	Wed	No Cycle Cleaning Responsibilities
<u>Stairs receive policing daily:*</u> All Stairs in the entire building	Thu	Classrooms 212 and 214 and Gallery 206
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Classrooms 216, 220 and 221

## **Physical Plant – Service Assignments:**

### **TEAM 5**

<b>Service Position:</b> <b>Team 5, Position 5-1</b>	Custodial Worker - Full-time <b>Stuckert Career Center (494), 408 Linden Walk (482), Safety &amp; Security (23), Old Engineers Residence (21), 319 Rose Lane (377), 321 Rose Lane (378), Schmidt Arts Center (433), 424 Euclid Ave. (420)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Stuckert Career Center (494), 408 Linden Walk (482), Safety & Security (23), Old Engineers Residence (21), 319 Rose Lane (377), 321 Rose Lane (378), Schmidt Arts Center (433) and 424 Euclid Ave. (420) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Stuckert Career, Safety &amp; Security and Schmidt Arts Only:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Stuckert Career, Safety &amp; Security and Schmidt Arts Only:</b></p> <p><u>Corridor/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenette Areas</p> <p><u>Class/Lab/Fitness areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas All Fitness Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Stuckert Career:</b> All Offices, Corridors and Break/Kitchenette Areas. All Stairs – every other week.</p> <p><b>319 Rose Lane:</b> Fully clean all areas.</p> <p><b>321 Rose Lane:</b> Fully clean all areas.</p>
	Tue	<p><b>Safety and Security:</b> All Offices and Corridors. All Stairs – every other week.</p> <p><b>408 Linden Walk:</b> Fully clean all areas.</p> <p><b>Old Engineers Residence:</b> Fully clean all areas.</p> <p><b>424 Euclid Ave.:</b> Fully clean all areas.</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>Schmidt Arts:</b> All Offices, Corridors, Class/Labs and Fitness Areas. All Stairs – every other week.</p> <p><b>319 Rose Lane:</b> Fully clean all areas.</p> <p><b>321 Rose Lane:</b> Fully clean all areas.</p>
	Fri	<p><b>408 Linden Walk:</b> Fully clean all areas.</p> <p><b>Old Engineers Residence:</b> Fully clean all areas.</p> <p><b>424 Euclid Ave.:</b> Fully clean all areas.</p>

<b>Service Position:</b> <b>Team 5, Position 5-2</b>	Custodial Worker - Full-time <b>Singletary Center for the Arts (241)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Singletary Center for the Arts (241) – Selected Areas (see below)

<b>Areas to Receive Full Cleaning Daily</b>	Entrances (the two large ones nearest to the Avenue of Champions), Elevator (nearest to the theaters), Restrooms (138, 139, 155, 156, 160, 161) and Locker Rooms (141, 142)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Carpet Corridors surrounding Theater Areas</p> <p><u>Theater areas receive trash collection, furniture cleaning (auditorium only) and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Theaters</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs within Theater Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Stairs within Theater Areas – every other week
	Tue	Large Theater Area and surrounding Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Small Theater Area and surrounding Corridors
	Fri	Offices (125-127, 153, 157-159)



<b>Service Position:</b> <b>Team 5, Position 5-3</b>	Custodial Worker - Full-time <b>Singletary Center for the Arts (241), Sturgill Development Building (15), Helen King Alumni Building (119)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Singletary Center for the Arts (241) – Selected Areas (see below), Sturgill Development Building (15) and Helen King Alumni Building (119) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Singletary:</b> Entrances (All <b>except</b> the two large ones nearest to the Avenue of Champions), Elevator (near Gallery), Restrooms (107, 108, 118, 129, 132), Locker Rooms (128, 130, 131, 133, 134) <b>Sturgill and Helen King:</b> All Entrances, Elevators, Dining, Restrooms, and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Rooms/Kitchenettes areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Break/Kitchenette Areas <b>Singletary:</b> All Corridors surrounding Office/Class Areas <b>Sturgill and Helen King:</b> All Corridors	Mon	<b>Singletary:</b> Floor 1 - All Offices, Corridors, Class/Labs and Break/Kitchenette Areas. All assigned Stairs – every other week.
<u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Library Areas All Class/Lab Areas	Tue	<b>Singletary:</b> Gallery (both floors) and all Offices and Corridors on the Mezzanine Level.
	Wed	No Cycle Cleaning Responsibilities
<u>Gallery areas receive trash collection, furniture cleaning (auditorium only) and carpet spot vacuuming or hard surface spot mopping daily:*</u> Gallery	Thu	<b>Sturgill:</b> All Offices, Corridors and Kitchenettes. All Stairs – every other week.
<u>Stairs receive policing daily:*</u> <b>Singletary:</b> All Stairs except Theater Areas <b>Sturgill and Helen King:</b> All Stairs	Fri	<b>Helen King Alumni:</b> All Offices, Corridors, Library Areas and Break Areas. All Stairs – every other week.
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.		

<b>Service Position:</b> <b>Team 5, Position 5-4</b>	Custodial Worker - Full-time <b>Fine Arts Guignol Building (22)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Fine Arts Guignol Building (22) – Basement

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, B)</p> <p><u><b>Note:</b> Helps Custodial Worker 5-5 with remaining shift time</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors. Stairs (A, B) - every other week
	Tue	Offices (16-25 Section)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (7, 9) and Classrooms (2, 4, 6, 8, 10)
	Fri	Offices (24, 38-45, 50) and Classrooms (15, 17, 32)

<b>Service Position:</b> <b>Team 5, Position 5-5</b>	Custodial Worker - Full-time <b>Fine Arts Guignol Building (22)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Fine Arts Guignol Building (22) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor//Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Lounges	Mon	All Corridors. Stairs (C, D) - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas	Tue	Offices (122-151)
<u>Theater Areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Theater Areas	Wed	No Cycle Cleaning Responsibilities
<u>Stairs receive policing daily.*</u> Stairs (C, D)	Thu	Offices (109, 111), Classrooms (114-116) and all Lounges and Theater Areas in center of building
<u>Note: Receives help from Custodial Worker 5-4</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Offices (101-107) and Classrooms (102-106)

<b>Service Position:</b> <b>Team 5, Position 5-6</b>	Custodial Worker - Full-time <b>Fine Arts Guignol Building (22)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Fine Arts Guignol Building (22) – Floors 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (E)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Floor 2 Corridors and Offices (216-226). Stairs (E) - every other week
	Tue	Offices / Recital Rooms (201-209) and Classroom (208)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices / Recital Rooms (234-267)
	Fri	Floor 3: All Offices, Corridors, Library Areas and Classrooms

## **Physical Plant – Service Assignments:**

### **TEAM 6**

<b>Service Position:</b> <b>Team 6, Position 6-1</b>	Custodial Worker - Full-time <b>Grehan Journalism Building (42), Engineering Annex (38)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Grehan Journalism Building (42) and Engineering Annex (38) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenettes	Mon	<b>Grehan:</b> Basement – Offices, Corridors, Classrooms, Auditorium and Print Shops  <b>Grehan and Engineering Annex:</b> All Stairs - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas	Tue	<b>Grehan:</b> Floor 1 – Offices, Corridors, Classrooms and Break Areas
<u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Auditoriums	Wed	No Cycle Cleaning Responsibilities
<u>Stairs receive policing daily.*</u> All Stairs	Thu	<b>Grehan:</b> Floor 2 – Offices and Corridors
<u>May receive help from Custodial Worker 6-11 with bringing collected trash to dumpsters</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	<b>Engineering Annex:</b> Offices, Corridors and Classrooms

<b>Service Position:</b> <b>Team 6, Position 6-2</b>	Custodial Worker - Full-time <b>Ralph G. Anderson Bldg – Mech. Eng. (503)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Ralph G. Anderson Bldg - Mech. Eng. (503) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms, and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Stairs (A) - every other week
	Tue	All Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	All Offices
	Fri	All Conferences and Study Rooms

<b>Service Position:</b> <b>Team 6, Position 6-3</b>	Custodial Worker - Full-time <b>Ralph G. Anderson Bldg – Mech. Eng. (503)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Ralph G. Anderson Bldg - Mech. Eng. (503) – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors. Stairs (B) - every other week
	Tue	All Offices (251-289) and Break Room (260)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Classrooms (203, 207, 211)
	Fri	Classrooms (202, 204, 208 ,210, 212, 214, 216, 220)



<b>Service Position:</b> <b>Team 6, Position 6-4</b>	Custodial Worker - Full-time <b>Ralph G. Anderson Bldg – Mech. Eng. (503) , A.S.T.E.C.C. (286)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Ralph G. Anderson Bldg - Mech. Eng. (503) – Basement and Floor 3; A.S.T.E.C.C. (286) - Basement

<b>Areas to Receive Full Cleaning Daily</b>	<b>Ralph G. Anderson:</b> All Restrooms and Conference/Admin Areas <b>A.S.T.E.C.C.:</b> All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Classroom / Lab / Study Areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Classroom / Lab / Study Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p><b>Ralph G. Anderson:</b> Stairs (C) <b>A.S.T.E.C.C.:</b> Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Ralph G. Anderson:</b> Floor 3 – All Offices (351-383), All Corridors. Stairs (C) - every other week</p> <p><b>A.S.T.E.C.C.:</b> Stairs (A, B) - every other week</p>
	Tue	<p><b>Ralph G. Anderson:</b> Floor 3 – All Classrooms / Study Areas (302-322, 385)</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>Ralph G. Anderson:</b> Basement – All Offices, Labs and Corridors</p>
	Fri	<p><b>A.S.T.E.C.C.:</b> Basement – All Offices, Labs and Corridors</p>

<b>Service Position:</b> <b>Team 6, Position 6-5</b>	Custodial Worker - Full-time <b>A.S.T.E.C.C. (286)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	A.S.T.E.C.C. (286) – Floors 1, 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenettes All Lounges  <u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas  <u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms  <u>Stairs receive policing daily.*</u> All Stairs  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	All Corridors. Stairs (C, D) - every other week
	Tue	Floor 1: All Offices, Class/Labs, Computer Rooms and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: All Offices and Class/Labs
	Fri	Floor 3: All Offices, Class/Labs and Lounges

<b>Service Position:</b> <b>Team 6, Position 6-6</b>	Custodial Worker - Full-time <b>Oliver H. Raymond Civil Engineering (281)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Oliver H. Raymond Civil Engineering (281) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Computer Rooms</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Corridors, Class/Labs and Break/Kitchenette Areas. All Stairs - every other week
	Tue	Floor 1: All Offices, Corridors and Computer Rooms.
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: All Offices, Corridors, Class/Labs and Computer Rooms.
	Fri	Floor 3: All Offices, Corridors and Class/Labs.

<b>Service Position:</b> <b>Team 6, Position 6-7</b>	Custodial Worker - Full-time <b>Center for Robotics &amp; Mfg. Systems (108)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Center for Robotics & Mfg. Systems (108) – Basement, Ground and Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors	Mon	Stairs (A) - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas	Tue	Basement: All Offices, Corridors and Class/Labs.
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms  <u>Stairs receive policing daily.*</u> Stairs (A)	Thu	Floor 2: Offices (210 and 220 Sections) and All Corridors
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Floor 2: Offices (202, 211-219, 221-231), Computer Room (215D) and Lab (215E)

<b>Service Position:</b> <b>Team 6, Position 6-8</b>	Custodial Worker - Full-time <b>Center for Robotics &amp; Mfg. Systems (108)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Center for Robotics & Mfg. Systems (108) – Floors 3, 4 and 5

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors	Mon	All Corridors. Stairs (B) - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Class/Lab Areas	Tue	Floor 3: All Offices and Class/Labs
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms	Thu	Floor 4: All Offices and Class/Labs
<u>Stairs receive policing daily:*</u> Stairs (B)	Fri	Floor 5: All Offices, Class/Labs and Computer Rooms
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.		

<b>Service Position:</b> <b>Team 6, Position 6-9</b>	Custodial Worker - Full-time <b>Anderson Hall Tower (46)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Anderson Hall Tower (46) – Floors 1, 6 and 7

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> All Corridors	Mon	All Corridors. Stairs (A) - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Class/Lab Areas	Tue	Floor 1: All Offices, Computer Rooms and Mail Room
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms	Thu	Floor 6: All Offices and Class/Labs
<u>Stairs receive policing daily:*</u> Stairs (A)	Fri	Floor 7: All Offices and Class/Labs
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.		

<b>Service Position:</b> <b>Team 6, Position 6-10</b>	Custodial Worker - Full-time <b>Anderson Hall Tower (46)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Anderson Hall Tower (46) – Floors 2, 3, 4 and 5

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor /Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Lounges</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Computer Rooms</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 2: All Offices, Corridors, Class/Labs and Computer Rooms. Stairs (B) - every other week
	Tue	Floor 3: All Corridors and Library Areas.
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 4: All Offices, Corridors, Class/Labs and Lounges.
	Fri	Floor 5: All Offices, Corridors and Class/Labs.

<b>Service Position:</b> <b>Team 6, Position 6-11</b>	Custodial Worker - Full-time <b>Anderson Hall Tower (46), McVey Hall (45)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Anderson Hall Tower (46) – Basement, McVey Hall (45) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Anderson:</b> All Restrooms <b>McVey:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p><u>Helps Custodial Worker 6-1 transport collected trash from Grehan Journalism and Engineering Annex to the dumpsters</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Anderson:</b> Basement – All Offices, Corridors and Class/Labs</p> <p><b>McVey:</b> All Stairs - every other week</p>
	Tue	<p><b>McVey:</b> Basement/Floor 1 – All Offices, Corridors, Class/Labs and Break/Kitchenettes</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>McVey:</b> Floor 2 – All Offices, Corridors, Class/Labs and Lounges</p>
	Fri	<p><b>McVey:</b> Floor 3 – All Offices and Corridors</p>



**Physical Plant – Service Assignments:**

**TEAM 7**

<b>Service Position:</b> <b>Team 7, Position 7-1</b>	Custodial Worker - Full-time <b>Erikson Hall (50), 624 Maxwelton Ct. (347), 641 Maxwelton Ct. (349), Ligon House (442)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Erikson Hall (50), 624 Maxwelton Ct. (347), 641 Maxwelton Ct. (349) and Ligon House (442)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Erikson Only:</b> All Entrances, Elevators, Restrooms, Conference/Admin Areas and Medical Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Erickson Only:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Computer Rooms</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>624 Maxwelton, 641 Maxwelton and Ligon House:</b> Fully clean all areas. All Stairs – every other week.</p> <p><b>Erickson:</b> Basement – All Offices, Corridors and Break Areas. All Stairs (entire building) – every other week</p>
	Tue	<b>Erickson:</b> Floor 1 – All Offices, Corridors and Break Areas.
	Wed	<b>624 Maxwelton, 641 Maxwelton and Ligon House:</b> Fully clean all areas.
	Thu	<b>Erickson:</b> Floor 2 – All Offices, Corridors, Class/Labs and Break Areas.
	Fri	<p><b>624 Maxwelton, 641 Maxwelton and Ligon House:</b> Fully clean all areas.</p> <p><b>Erickson:</b> Floor 3 – All Offices, Corridors, Class/Labs and Computer Rooms.</p>

<b>Service Position:</b> <b>Team 7, Position 7-2</b>	<b>Custodial Worker - Full-time</b> <b>Law Building (48)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Law Building (48) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Locker Rooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Lounges</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, C)</p> <p><u>Helps Custodial Worker 7-4 in Basement</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors, Classrooms (102, 110) and Lounges (103, 108). Stairs (A, C) - every other week
	Tue	Offices (138-148), Classroom (137)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (112, 150 A-C, 151, 151A, 152, 153) and Library Area (150)
	Fri	Offices (121, 122, 124, 126, 128, 129 and 130A) and Library Area (127)

<b>Service Position:</b> <b>Team 7, Position 7-3</b>	Custodial Worker - Full-time <b>Law Building (48), Ellen H. Richards House (400)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Law Building (48) – Floor 2, Ellen H. Richards House (400) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Law Building Only:</b> All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Law Building Only:</b></p> <p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Lounges</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (B, D, E)</p> <p><u>Helps Custodial Worker 7-4 in Basement</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Law Building:</b> Offices (235A, 236, 237), Library Area 235 and all Corridors. Stairs (B, D, E) - every other week</p> <p><b>Ellen Richards House:</b> Fully clean all areas</p>
	Tue	<b>Law Building:</b> Offices (231-259), Lounge (252)
	Wed	<b>Ellen Richards House:</b> Fully clean all areas
	Thu	<b>Law Building:</b> Classrooms (214, 215, 240, 241)
	Fri	<p><b>Law Building:</b> Offices (225-228, 260 Section)</p> <p><b>Ellen Richards House:</b> Fully clean all areas</p>

<b>Service Position:</b> <b>Team 7, Position 7-4</b>	Custodial Worker - Full-time <b>Law Building (48), Mineral Industries (51), 641 S. Limestone (333), 654 Maxwellton Ct. (346)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Law Building (48) - Basement, Mineral Industries (51), 641 S. Limestone (333) and 654 Maxwellton Ct. (346) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Law Building (Basement):</b> All Entrances, Restrooms and Locker Rooms <b>Mineral Industries:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Law Building (Basement) and Mineral Industries Only:</b></p> <p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p><b>Mineral Industries Only:</b> All Stairs</p> <p><u>Receives help from Custodial Workers 7-2 and 7-3 in Law building Basement</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>641 S. Limestone and 654 Maxwellton:</b> Fully clean all areas</p> <p><b>Mineral Industries:</b> All Offices, Corridors, and Lounges. All Stairs - every other week</p>
	Tue	<p><b>Law Building:</b> Basement – Library Area, Offices (19-41), Corridor (030) and Break Area (035)</p>
	Wed	<p><b>641 S. Limestone and 654 Maxwellton:</b> Fully clean all areas</p>
	Thu	<p><b>Law Building:</b> Basement – Offices (49-58), Corridor (060) and Classrooms (047, 056)</p>
	Fri	<p><b>641 S. Limestone and 654 Maxwellton:</b> Fully clean all areas</p> <p><b>Law Building:</b> Basement – Corridor (05A), Classroom (09), Game Room (05) and Vending Area (038)</p>

<b>Service Position:</b> <b>Team 7, Position 7-5</b>	Custodial Worker - Full-time <b>Slone Research Building (53), 643 Maxwelton Ct. (350), 644 Maxwelton Ct. (351)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Slone Research Building (53), 643 Maxwelton Ct. (350), 644 Maxwelton Ct. (351)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Slone Research Only:</b> All Entrances, Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Slone Research Only:</b></p> <p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>643 Maxwelton and 644 Maxwelton:</b> Fully clean all areas</p> <p><b>Slone Research:</b> All Corridors. All Stairs - every other week</p>
	Tue	<b>Slone Research:</b> Floor 1 – All Offices and Class/Labs
	Wed	<b>643 Maxwelton and 644 Maxwelton:</b> Fully clean all areas
	Thu	<b>Slone Research:</b> Floor 2 – All Offices and Class/Labs
	Fri	<p><b>643 Maxwelton and 644 Maxwelton:</b> Fully clean all areas</p> <p><b>Slone Research:</b> Floor 3 – All Offices and Class/Labs</p>

**Physical Plant – Service Assignments:**

**TEAM 8A**

<b>Service Position:</b> <b>Team 8A, Position 8-1</b>	Custodial Worker - Full-time <b>Margaret L. King Library (39)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Margaret L. King Library (39) – Basement, Floors 2 (Rear), 4 (Rear) and 5

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors	Mon	Basement: All Corridors, Print Shops and Book Area. All Stairs in Rear Side of building - every other week
<u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Library Areas All Class/Lab Areas	Tue	Floor 2 (Rear): All Offices and Corridors
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms  <u>Stairs receive policing daily.*</u> All Stairs in Rear Side of building	Thu	Floor 4 (Rear): All Library Areas, Offices and Corridors
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Floor 5: All Computer Rooms, Offices and Corridors



<b>Service Position:</b> <b>Team 8A, Position 8-2</b>	Custodial Worker - Full-time <b>Margaret L. King Library (39)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Margaret L. King Library (39) – Floors 1, 2 (Front), 3 and 4 (Front)

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors	Mon	Floor 1 (Front): All Offices, Corridors and Book Areas. All Stairs in Front Side of building - every other week
<u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Library Areas All Class/Lab Areas	Tue	Floor 1 (Rear): All Library Areas, Offices and Corridors
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms	Thu	Floor 2 (Front): All Offices, Corridors and Book Areas
<u>Stairs receive policing daily.*</u> All Stairs in Front Side of building	Fri	Floor 3 and Floor 4 (Front): All Offices, Corridors, Study Rooms, Computer Areas and Book Areas
* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.		

<b>Service Position:</b> <b>Team 8A, Position 8-3</b>	Custodial Worker - Full-time <b>Lucile Caudill Little Fine Arts Library (224)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Lucile Caudill Little Fine Arts Library (224) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenettes All Lounges	Mon	Basement: All Offices, Corridors, Computer Rooms and Class/Lab Areas. All Stairs - every other week
<u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Library Areas All Class/Lab Areas	Tue	Floor 1: All Offices, Corridors and Library Areas
	Wed	No Cycle Cleaning Responsibilities
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms	Thu	Floor 2: All Corridors, Study Rooms, Class/Lab Areas, Computer Rooms and Library Areas
<u>Stairs receive policing daily.*</u> All Stairs  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Floor 3: All Offices, Corridors, Mail Rooms, Break Areas, Lounges and Class/Lab Areas

<b>Service Position:</b> <b>Team 8A, Position 8-4</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Chemistry-Physics Building (55) – Ground Floor

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Class/Labs (30, 33, 41, 43, 45, 47, 49)
	Tue	Class/Lab/Offices (2 - 29, 24, 26, 28, 40)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Class/Lab/Offices (54, 56, 58, 68 - 78)
	Fri	Class/Lab/Offices (51, 52, 53, 55, 57, 59, 61, 63, 65, 67)

<b>Service Position:</b> <b>Team 8A, Position 8-5</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Chemistry-Physics Building (55) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Class/Labs (133, 135, 139, 149, 151, 153, 155, 161) and Kitchenette (137A)
	Tue	Offices/Class/Labs (105 – 148)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices/Class/Labs (150, 154, 156, 158, 178, 180, 182)
	Fri	Class/Lab/Offices (101 – 103, 163m 165, 167, 171, 173, 175, 177, 181, 183)

<b>Service Position:</b> <b>Team 8A, Position 8-6</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Chemistry-Physics Building (55) – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	None
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Class/Lab/Offices (236, 244, 250, 252, 254) and All Corridors
	Tue	Class/Lab/Offices (202, 204, 206, 208, 210, 212, 214, 216, 290, 292)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Class/Lab/Offices (201, 203, 205, 207, 209, 211, 213, 217, 219, 220, 222, 225, 227, 287, 289, 291, 295, 297)
	Fri	Class/Lab/Offices (235, 237, 239, 243, 245, 247, 249, 263, 265, 267, 271, 273, 275, 277, 279, 281, 283, 285) and Lounge (233)

<b>Service Position:</b> <b>Team 8A, Position 8-7</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Chemistry-Physics Building (55) – Floor 3

<b>Areas to Receive Full Cleaning Daily</b>	None
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Class/Labs/Offices (336, 340, 352, 354, 356) and All Corridors
	Tue	Class/Labs/Offices (302, 308, 314, 316, 388, 390, 392, 394)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Class/Labs/Offices (301, 303, 305, 307, 309, 311, 313, 315, 317, 318, 319, 320, 325, 327, 387, 389, 391, 393, 395) and Lounge (397)
	Fri	Class/Labs/Offices (333, 335, 337, 339, 341, 343, 345, 347, 349, 357, 359, 361, 363, 365, 367, 371, 373, 375, 377, 379, 381, 383, 385)

<b>Service Position:</b> <b>Team 8A, Position 8-8</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Chemistry-Physics Building (55) – Ground Floor and Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors on Ground Floor and Floor 1</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p><u>Note: This Custodial Worker assists Custodial Workers 8-4, 8-5, 8-6 and 8-7 with any remaining time during the shift</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Stairs - every other week
	Tue	Ground Floor: All Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: All Corridors
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 8A, Position 8-9</b>	Custodial Worker - Full-time <b>Chemistry-Physics Building (55), Floater</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Floater, Chemistry-Physics Building (55) – Floors 2 and 3

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Floater Duties:</u></p> <p>Spends remainder of shift performing absentee replacement duties, special projects or helping other custodial workers as directed by the Team 8A supervisor</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities



<b>Service Position:</b> <b>Team 8A, Position 8-10</b>	<b>Custodial Worker - Full-time</b> <b>Pence Hall (41)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Pence Hall (41) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Library/Class/Lab/Studio areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library Areas All Class/Lab/Studio Areas</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Computer Rooms</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Corridors, Shop Areas, Computer Room and Class/Lab/Studio Areas. All Stairs - every other week
	Tue	Floor 1: All Offices, Corridors and Class/Lab/Studio Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: All Offices, Corridors, Library Areas and Class/Lab/Studio Areas
	Fri	Floor 3: All Offices, Corridors and Class/Lab/Studio Areas

<b>Service Position:</b> <b>Team 8A, Position 8-11</b>	Custodial Worker - Full-time <b>Kastle Hall (44), Lafferty Hall (24)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Kastle Hall (44), Lafferty Hall (24) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u>  All Corridors All Break/Kitchenettes	Mon	<b>Lafferty:</b> All Offices, Corridors, Class/Labs, Auditorium and Break/Kitchenette Areas. All Stairs - every other week  <b>Kastle:</b> All Stairs - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u>  All Class/Lab Areas	Tue	<b>Kastle:</b> Sub-Basement and Basement - All Offices and Corridors
<u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u>  All Auditoriums  <u>Stairs receive policing daily.*</u>  All Stairs	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Kastle:</b> Floor 1 - All Offices, Corridors, Class/Labs and Break/Kitchenette Areas
	Fri	<b>Kastle:</b> Floor 2 - All Offices, Corridors and Class/Labs

\* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.

## **Physical Plant – Service Assignments:**

### **TEAM 9**

<b>Service Position:</b> <b>Team 9, Position 9-1</b>	Custodial Worker - Full-time <b>Funkhouser Building (54)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Funkhouser Building (54) – Sub-Basement, Basement and Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Sub-Basement: All Class/Labs Sub-Basement, Basement and Floor 2: All Corridors Stairs (A, B) - every other week
	Tue	Basement: All Offices and Class/Labs
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: Offices/Class/Labs (211 – 225)
	Fri	Floor 2: Offices/Class/Labs (200 - 210)

<b>Service Position:</b> <b>Team 9, Position 9-2</b>	<b>Custodial Worker - Full-time</b> <b>Funkhouser Building (54)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	Funkhouser Building (54) – Floors 1, 3 and 4

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C, D)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: Offices (124 – 132), Corridors (128, 139) and Break Area (126A, 129). Stairs (C, D) - every other week
	Tue	Floor 1: Offices (106 – 118), Corridors (134, 138), Class/Labs (102, 104, 105, 115, 116, 117) and Kitchenette (100S)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 3: Offices/Class/Labs (313 – 323) and nearby Corridors
	Fri	Floor 3: Offices/Class/Labs (300 – 311) and nearby Corridors Floor 4: All areas

<b>Service Position:</b> <b>Team 9, Position 9-3</b>	<b>Custodial Worker - Full-time</b> <b>Bowman Hall (59)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	Bowman Hall (59) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p><u>Auditorium areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Auditoriums</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Corridors, Class/Labs and Auditoriums All Stairs - every other week
	Tue	Floor 1: All Offices, Corridors, Class/Labs and Break Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: All Offices, Corridors and Auditoriums
	Fri	Floors 3 and 4: All Offices, Corridors and Class/Labs

<b>Service Position:</b> <b>Team 9, Position 9-4</b>	<b>Custodial Worker - Full-time</b> <b>Scovell Hall (64)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Scovell Hall (64) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors All Stairs - every other week
	Tue	Basement: All Offices, Corridors, Print Shop and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: All Offices, Corridors and Break/Kitchenette Areas
	Fri	Floor 2: All Offices, Corridors, Class/Labs and Break/Kitchenette Areas

<b>Service Position:</b> <b>Team 9, Position 9-5</b>	Custodial Worker - Full-time <b>Bradley Hall (58), 9854 1020-A Export St.</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Bradley Hall (58) and 9854 1020-A Export St. – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<b>Bradley:</b> Basement and Floor 1 – All Offices, Corridors, Class/Labs, Break Areas and Lounges. All Stairs - every other week
	Tue	<b>Bradley:</b> Floors 2 and 3 – All Offices, Corridors and Break Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Bradley:</b> Floor 4 – All Offices and Corridors
	Fri	<b>1020 A Export St.:</b> All Offices, Corridors, Class/Labs and Break Areas



<b>Service Position:</b> <b>Team 9, Position 9-6</b>	Custodial Worker - Full-time <b>Breckinridge Hall (56), Thomas D Clark Building (336), Terrel Civil Engineering Building (52), 660 S. Limestone (417)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Breckinridge Hall (56), Thomas D Clark Building (336), Terrell Civil Engineering Building (52) and 660 S. Limestone (417) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Thomas D. Clark and Breckinridge Only:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Thomas D. Clark and Breckinridge Only:</b></p> <p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Terrel:</b> Fully clean all areas</p> <p><b>660 S. Limestone:</b> Fully clean all areas</p> <p><b>Thomas D. Clark and Breckinridge:</b> All Stairs - every other week</p>
	Tue	<b>Thomas D. Clark:</b> All Offices, Corridors and Break/Kitchenette Areas
	Wed	<p><b>Terrel:</b> Fully clean all public areas</p> <p><b>660 S. Limestone:</b> Fully clean all areas</p>
	Thu	<b>Breckinridge:</b> Basement, Floors 1 and 2: All Offices, Corridors and Class/Labs
	Fri	<p><b>Terrel:</b> Fully clean all public areas</p> <p><b>660 S. Limestone:</b> Fully clean all areas</p> <p><b>Breckinridge:</b> Floors 3 and 4: All Offices, Corridors and Lounge</p>

<b>Service Position:</b> <b>Team 9, Position 9-7</b>	Custodial Worker - Full-time <b>Kinkead Hall (57), Insectary &amp; Conservatory (62), Tobacco Research Lab (61), 147 Washington Ave. (402), Parking Structure #6 (571)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Kinkead Hall (57), Insectary & Conservatory (62), Tobacco Research Lab (61), 147 Washington Ave. (402) and Parking Structure #6 (571) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Kinkead Hall and Parking Structure 6 Only:</b> All Entrances, Elevators, Restrooms, Locker Rooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Kinkead Hall and Parking Structure 6 Only:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>147 Washington:</b> Fully clean all areas</p> <p><b>Insectary and Conservatory:</b> Fully clean all areas</p> <p><b>Kinkead Hall and Parking Structure 6:</b> All Stairs - every other week</p>
	Tue	<p><b>Tobacco Research:</b> Fully clean all areas</p> <p><b>Parking Structure 6:</b> All Corridors and Break/Vending Areas</p>
	Wed	<p><b>147 Washington:</b> Fully clean restrooms only</p> <p><b>Insectary and Conservatory:</b> Fully clean all areas</p>
	Thu	<p><b>Tobacco Research:</b> Fully clean all areas</p> <p><b>Kinkead Hall:</b> Ground Floor, Floors 1 and 2: All Offices, Corridors and Break/Kitchenette Areas</p>
	Fri	<p><b>147 Washington:</b> Fully clean restrooms only</p> <p><b>Kinkead Hall:</b> Floors 3 and 4: All Offices and Corridors</p>

## **Physical Plant – Service Assignments:**

### **TEAM 10**

<b>Service Position:</b> <b>Team 10, Position 10-1</b>	Custodial Worker - Full-time <b>Thomas Poe Cooper Building (73), Observatory (618), Small Animal Lab (65)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Thomas Poe Cooper Building (73), Observatory (618) and Small Animal Lab (65) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	<b>Thomas Poe Cooper Only:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Thomas Poe Cooper Only:</b></p> <p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Small Animal Lab:</b> Fully clean all areas</p> <p><b>Thomas Poe Cooper:</b> All Stairs - every other week</p>
	Tue	<p><b>Thomas Poe Cooper Only:</b> Basement – All Offices, Corridors and Class/Labs</p>
	Wed	<p><b>Small Animal Lab:</b> Fully clean all areas</p> <p><b>Thomas Poe Cooper Only:</b> Floor 1 – All Offices, Corridors and Class/Labs</p>
	Thu	<p><b>Thomas Poe Cooper Only:</b> Floor 2 – All Offices, Corridors and Class/Labs</p>
	Fri	<p><b>Small Animal Lab:</b> Fully clean all areas</p> <p><b>Observatory:</b> Fully clean all areas, every three weeks (or when requested)</p>

<b>Service Position:</b> <b>Team 10, Position 10-2</b>	Custodial Worker - Full-time <b>Mining &amp; Minerals Resources Building (107)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Mining & Minerals Resources Building (107) – Basement, Floors 1 and 2

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms (except floor 2) and Conference/Admin Areas (except floor 2)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, B)</p> <p><u>Receives help, especially on Floor 2, from Custodial Worker 10-3</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement, Floors 1 and 2: All Corridors Stairs (A, B) - every other week
	Tue	Basement: All Offices, Corridors, Class/Labs and Break/Kitchenette Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: All Offices, Corridors and Class/Labs
	Fri	Floor 2: All Offices, Corridors and Class/Labs

<b>Service Position:</b> <b>Team 10, Position 10-3</b>	Custodial Worker - Full-time <b>Mining &amp; Minerals Resources Building (107), Parking Garage #2 (198)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Mining & Minerals Resources Building (107) – Floors 2 and 3, Parking Garage #2 (198) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Mining and Minerals:</b> Restrooms and Conference/Admin Areas <b>Parking Garage #2:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p><b>Mining and Mineral:</b> Stairs (C) <b>Parking Garage #2:</b> All Stairs</p> <p><u>Helps Custodial Worker 10-2 in Mining and Mineral Resources, especially with Floor 2</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Mining and Mineral:</b> Stairs (C) - every other week</p> <p><b>Parking Garage #2:</b> All Stairs - every other week</p>
	Tue	<b>Parking Garage #2:</b> All Offices, Corridors and Class/Lab Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Mining and Mineral:</b> Floor 3 – All Offices/Class/Labs (302 – 344) and Corridors (301, 311)
	Fri	<b>Mining and Mineral:</b> Floor 3 – All Offices/Class/Labs (348 – 369) and Corridors (368)

<b>Service Position:</b> <b>Team 10, Position 10-4</b>	Custodial Worker - Full-time <b>Multi-Disciplinary Research Lab #3 (216)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Multi-Disciplinary Research Lab #3 (216) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators and Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: Offices/Class/Labs (106 – 106, 113 – 118) and Corridor (126, 130, 131) All Stairs - every other week
	Tue	Floor 1: Offices/Class/Labs (107 – 112, 119 – 124) and Corridor (127)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: Offices/Class/Labs (201 – 206, 213 – 217, 233 – 247) and Corridor (226, 229)
	Fri	Floor 2: Offices/Class/Labs (207 – 212, 218 – 222) and Corridor (230)

<b>Service Position:</b> <b>Team 10, Position 10-5</b>	Custodial Worker - Full-time <b>T.H. Morgan Biological Sciences (225)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	T.H. Morgan Biological Sciences (225) – Basement and Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement and Floor 1: All Corridors Stairs (A, B) - every other week
	Tue	Basement: All Class/Labs and Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: Offices (Sections 106, 113 and 115) and Dock Area
	Fri	Floor 1: Offices (101 Section)



<b>Service Position:</b> <b>Team 10, Position 10-6</b>	Custodial Worker - Full-time <b>T.H. Morgan Biological Sciences (225)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	T.H. Morgan Biological Sciences (225) – Floors 1 and 2

<b>Areas to Receive Full Cleaning Daily</b>	<b>Floor 2 Only:</b> All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: Class/Lab (107) Stairs (C) - every other week
	Tue	Floor 2: Class/Labs (211 – 215) and Corridors (231, 232, 233)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: Class/Labs (200 – 204) and Corridors (229, 230, 234)
	Fri	Floor 2: Offices (216, 219, 222, 223, 227, 228) and Class/Labs (224, 225, 226)

<b>Service Position:</b> <b>Team 10, Position 10-7</b>	Custodial Worker - Full-time <b>T.H. Morgan Biological Sciences (225)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	T.H. Morgan Biological Sciences (225) – Floors 1 and 3

<b>Areas to Receive Full Cleaning Daily</b>	<b>Floor 3 Only:</b> All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (D)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: Class/Lab (116) Stairs (D) - every other week
	Tue	Floor 3: All Offices/Class/Labs (311 – 315) and Corridors (332, 333, 336, 328)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 3: All Offices/Class/Labs (300 – 304) and Corridors (329, 330, 331)
	Fri	Floor 3: All Offices/Class/Labs (316 – 335)

## **Physical Plant – Service Assignments:**

**TEAM 11**

<b>Service Position:</b> <b>Team 11, Position 11-1</b>	Custodial Worker - Full-time <b>Agriculture Science Center North (91)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Agriculture Science Center North (91) – Ground Floor

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (A)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors Stairs (A) - every other week
	Tue	Library/Study Room/Office Area (N24)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices/Class/Labs (N3, N6, N7, N8, N10, N12, C3, C5, C6, PC14, PC15, PC16, S7, S15) and Mail Room (C12)
	Fri	All Offices/Class/Labs in the smaller section of the building that juts out from the main building

<b>Service Position:</b> <b>Team 11, Position 11-2</b>	Custodial Worker - Full-time <b>Agriculture Science Center North (91)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Agriculture Science Center North (91) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Offices (Section N106) All Corridors Stairs (B) - every other week
	Tue	Class/Labs (N101, N103, N105, N107, N109, N111, S102, S104, S106, S108)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (S101, S103, S105, S107, L103, L104, S123, S125, S127, S129) and Class/Labs (S120, S122, S124, S126, S128)
	Fri	Offices (Section N122 and N120) and Class/Labs (N121, N123, N125, N127, N129, N131, N133, N135, N137, N139)

<b>Service Position:</b> <b>Team 11, Position 11-3</b>	Custodial Worker - Full-time <b>Agriculture Science Center North (91)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Agriculture Science Center North (91) – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Offices (Section N212) All Corridors Stairs (C) - every other week
	Tue	Class/Labs (N201, N203, N205, S202, S204, S206, S208, S210)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (S203, S205, S207, Section S225) and Class/Labs (S221, S222, S224, Section S226, S227) and Break/Kitchenette (S209)
	Fri	Offices (Sections N220, N222, N224) and Class/Labs (Section N221, N223, Section N225)

<b>Service Position:</b> <b>Team 11, Position 11-4</b>	Custodial Worker - Full-time <b>Agriculture Science Center North (91)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Agriculture Science Center North (91) – Floor 3

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (D)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Offices (Sections N306, N308, N310) All Corridors Stairs (D) - every other week
	Tue	Class/Labs (N301, N303, N305, N307, N309, N311, S302, S304, S306, S308, S310, S312, S314)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (S301, S303, Section S305, Section S307, Section S321, S323, S325, S327, S329) and Class/Labs (S320, S322, S324, S326, S328, S330, S332, S334) and Break/Kitchenette (S309)
	Fri	Offices (Sections N318, N322, N324) and Class/Labs (N321, N323, N325, N327, N329)

<b>Service Position:</b> <b>Team 11, Position 11-5</b>	Custodial Worker - Full-time <b>Agriculture Science Center North (91), Environmental Quality Mgmt (490), Ag Greenhouse, Seed House (92), Floater</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Agriculture Science Center North (91), Environmental Quality Mgmt (490), Ag Greenhouse and Seed House (92) – Entire Buildings, Floater

<b>Areas to Receive Full Cleaning Daily</b>	<b>Ag Science Center North (Floor 1) only:</b> Restrooms A104 and A105
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<b>Ag Science Center North (Floor 1) only:</b>  <u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u>  All Corridors surrounding Auditorium A100  <u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u>  Auditorium A100  <u>Stairs receive policing daily:*</u>  Stairs (E, F)  <u>Floater Duties:</u>  Spends remainder of shift performing absentee replacement duties, special projects or helping other custodial workers as directed by the Team 11 supervisor  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	<b>Environmental Quality Mgmt and Ag Greenhouse:</b> Fully clean all areas  <b>Ag Science Center North:</b> Stairs (E, F) - every other week
	Tue	<b>Seed House:</b> Fully clean all areas  <b>Ag Science Center North (Floor 1):</b> Auditorium A100 and the surrounding Corridors
	Wed	<b>Environmental Quality Mgmt and Ag Greenhouse:</b> Fully clean all areas
	Thu	<b>Seed House:</b> Fully clean all areas
	Fri	<b>Environmental Quality Mgmt and Ag Greenhouse:</b> Fully clean all areas



<b>Service Position:</b> <b>Team 11, Position 11-6</b>	Custodial Worker - Full-time <b>W.P. Garrigus Building (215)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	W.P. Garrigus Building (215) – Basement, Floors 1 - 4

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms, Locker Rooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (1)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Basement: All Offices, Corridors, Class/Labs and Vending Areas Stairs (1) - every other week
	Tue	Floor 1: All Offices, Corridors and Class/Labs
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floors 2 and 3: All Offices, Corridors and Class/Labs
	Fri	Floor 4: All Offices, Corridors and Class/Labs

<b>Service Position:</b> <b>Team 11, Position 11-7</b>	Custodial Worker - Full-time <b>W.P. Garrigus Building (215)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	W.P. Garrigus Building (215) – Floors 4 - 9

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (2)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 5: All Offices and Corridors Stairs (2) - every other week
	Tue	Floor 6: All Offices, Corridors and Class/Labs
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floors 7 and 8: All Offices, Corridors and Class/Labs
	Fri	Floor 9: All Offices and Corridors

**Physical Plant – Service Assignments:**

**TEAM 12**

<b>Service Position:</b> <b>Team 12, Position 12-1</b>	Custodial Worker - Full-time <b>Johnson Student Rec Center (220), Seaton Center (219), Lancaster Aquatics (212)</b>
Shift:	11:00 a.m. – 7:30 p.m. Monday - Friday
Service Area:	Johnson Student Rec (220), Seaton Center (219) and Lancaster Aquatics (212) – Selected Areas (see below)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Johnson Student Rec:</b> All Entrances, Lobbies, Elevators and Laundry Room. Police and Spot Clean all Floor 1 Restrooms and Locker Rooms <b>Seaton Center:</b> Police and Spot Clean all Men’s Restroom and Lockers <b>Lancaster Aquatics:</b> Police and Spot Clean all Men’s Restroom and Lockers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<b>Johnson Student Rec Only:</b>  <u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u>  Floor 1: All Corridors  <u>Fitness areas receive trash collection, dust mopping, and carpet spot vacuuming or hard surface spot mopping daily:*</u>  All Fitness Areas (excluding Gym and Racquet Ball Courts)  <u>Stairs receive policing daily:*</u>  All Stairs  <u>Help Custodial Worker 12-1 with Floor 1 Gym and Racquet Ball Court Areas</u>   * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	<b>Johnson Student Rec:</b> All Stairs - every other week.
	Tue	<b>Johnson Student Rec:</b> Floor 1: All Corridors and Dock Area
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Johnson Student Rec:</b> Floor 1: Fitness Areas
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 12, Position 12-2</b>	Custodial Worker - Full-time <b>Johnson Student Rec Center (220), Seaton Center (219), Lancaster Aquatics (212)</b>
Shift:	11:00 a.m. – 7:30 p.m. Monday - Friday
Service Area:	Johnson Student Rec (220), Seaton Center (219) and Lancaster Aquatics (212) – Selected Areas (see below)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Johnson Student Rec:</b> Police and Spot Clean Floor 2 Restrooms <b>Seaton Center:</b> Police and Spot Clean all Men’s Restroom and Lockers <b>Lancaster Aquatics:</b> Police and Spot Clean all Men’s Restroom and Lockers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<b>Johnson Student Rec Only:</b>  <u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u> Floor 2: All Corridors  <u>Fitness, Courts and Track areas receive trash collection, dust mopping, and carpet spot vacuuming or hard surface spot mopping daily:*</u> Floor 1: Gym and Racquet Ball Courts Floor 2: All Fitness Areas  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	<b>Johnson Student Rec:</b> Floor 1 - All Offices
	Tue	<b>Johnson Student Rec:</b> Floor 2 - All Offices and Corridors
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Johnson Student Rec:</b> Floor 2 - All Fitness Areas. Scrub 2 <sup>nd</sup> Floor Track
	Fri	<b>Johnson Student Rec:</b> Scrub Gym and Racquet Ball Court Floors

<b>Service Position:</b> <b>Team 12, Position 12-3</b>	Custodial Worker - Full-time <b>Johnson Student Rec Center (220), Lancaster Aquatics (212)</b>
Shift:	11:00 p.m. – 7:30 a.m. Sunday - Thursday
Service Area:	Johnson Student Rec Center (220) and Lancaster Aquatics (212) – Selected Areas (see below)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Johnson Student Rec:</b> All Restrooms and Locker Rooms <b>Lancaster Aquatics:</b> All Restrooms, Locker Rooms, Seating Area and Pool Deck Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Lancaster Aquatics Only:</b></p> <p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Lounges</p> <p><u>Class/Lab/Fitness areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Sun	<b>Lancaster Aquatics:</b> All Corridors. Scrub all Pool Deck Areas.
	Mon	<b>Lancaster Aquatics:</b> All Stairs - every other week. Lounge (109) and Class (132)
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Lancaster Aquatics:</b> Scrub all Pool Deck Areas

<b>Service Position:</b> <b>Team 12, Position 12-4</b>	<b>Custodial Worker - Full-time</b> <b>Seaton Center (219), Rec Equipment Storage (227)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	Seaton Center (219) – Floors 1 and 2 Selected Areas (see below), Rec Equipment Storage (227) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Seaton Center Only:</b> Restrooms (106A, 106B, 225, 226)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Seaton Center Only:</b></p> <p><u>Corridor/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>Floor 1: Corridors (109, 125) and Lounge (106) Floor 2: All Corridors</p> <p><u>Class/Lab/Gym/Racquet Ball areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas Main Gym and Racquet Ball Courts</p> <p><u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>Computer Room (112)</p> <p><u>Stairs receive policing daily.*</u></p> <p>Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Seaton Center:</b> Stairs (A, B) - every other week</p> <p><b>Rec Equipment Storage:</b> Restrooms</p>
	Tue	<p><b>Seaton Center:</b> Floor 1 – Offices (100 – 123A), Corridors (109, 125), Class/Labs (119, 123), Computer Room (112A). Lounge (106) and Mail Room (104)</p>
	Wed	<p><b>Rec Equipment Storage:</b> Restrooms</p>
	Thu	<p><b>Seaton Center:</b> Floor 2 – All Offices, Corridors and Class/Labs</p>
	Fri	<p><b>Seaton Center:</b> Floor 2 – All Offices, Corridors and Class/Labs</p> <p><b>Rec Equipment Storage:</b> Restrooms</p>

<b>Service Position:</b> <b>Team 12, Position 12-5</b>	Custodial Worker - Full-time <b>Seaton Center (219), Lancaster Aquatics (212)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	Seaton Center (219), Lancaster Aquatics (212) – Selected Areas (see below)

<b>Areas to Receive Full Cleaning Daily</b>	<b>Seaton Center Only:</b> All Entrances. Restrooms and Locker Rooms (141, 147, 148, 156)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Seaton Center Only:</b></p> <p><u>Corridor/Vending/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>Corridors (131, 136, 142, 149, 153, 167) Vending (147) Lounge (148)</p> <p><u>Weight Room/Gymnastics Room/Equipment Room areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Weight Room, Gymnastics Room and Equipment Room Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Seaton Center:</b> Stairs (C) - every other week</p> <p><b>Lancaster Aquatics:</b> All Offices</p>
	Tue	<b>Seaton Center:</b> Corridors (131, 136, 142, 149, 153, 167)
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>Seaton Center:</b> Offices (127, 128, 129, 133, 134, 135, 143, 144, 145, 146, 151, 152, 155, 157), Vending (147) and Lounge (148)
	Fri	<b>Seaton Center:</b> All Weight Room, Gymnastics Room and Equipment Room Areas



<b>Service Position:</b> <b>Team 12, Position 12-6</b>	Custodial Worker - Full-time <b>Dimock Animal Pathology Lab (76)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Dimock Animal Pathology Lab (76) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>½ of Floor 1 (nearest COMBS Cancer):</b> All Offices, Corridors, Break Areas and Labs</p> <p>All Stairs – every other week</p>
	Tue	<p><b>Basement:</b> All Labs and Corridors</p> <p><b>½ of Floor 1 (nearest University Dr.):</b> All Offices, Corridors and Labs</p>
	Wed	No Cycle Cleaning Responsibilities
	Thu	<p><b>½ of Floor 2 (nearest COMBS Cancer):</b> All Offices, Corridors and Labs</p>
	Fri	<p><b>½ of Floor 2 (nearest University Dr.):</b> All Offices, Corridors, Break Areas and Labs</p>

**Physical Plant – Service Assignments:**

**TEAM 13**

<b>Service Position:</b> <b>Team 13, Position 13-1</b>	Custodial Worker - Full-time <b>Gluck Equine Research Building (99), Agricultural Distribution Center (229)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Gluck Equine Research Building (99) – Floors 1 and 2, Agricultural Distribution Center (229) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Gluck Equine Research Only:</b> All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Gluck Equine Research Only:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Library/Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library Areas All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Ag Distribution Center:</b> Fully clean all areas</p> <p><b>Gluck Equine Research:</b> Floor 1 - All Corridors. Stairs (A, B) - every other week</p>
	Tue	<p><b>Gluck Equine Research:</b> Floor 1 – Offices (103, 105, 106, 107, 108 Section, 109, 121, 123, 125, 127, 129), Break Room (119) and Classroom (110)</p>
	Wed	<p><b>Ag Distribution Center:</b> Fully clean all areas</p>
	Thu	<p><b>Gluck Equine Research:</b> Floor 1 – Offices (126, 128 Section) and Labs (112, 114, 116, 132, 134, 136, 138)</p>
	Fri	<p><b>Ag Distribution Center:</b> Fully clean all areas</p> <p><b>Gluck Equine Research:</b> Floor 2 – All Library Areas, Classrooms and Corridors</p>

<b>Service Position:</b> <b>Team 13, Position 13-2</b>	Custodial Worker - Full-time <b>Gluck Equine Research Building (99), E.S. Good Barn (97)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Gluck Equine Research Building (99) – Floors 3 and 4, E.S. Good Barn (97) – Entire Building

<b>Areas to Receive Full Cleaning Daily</b>	<b>Gluck Equine Research Only: All Restrooms</b>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Gluck Equine Research Only:</b></p> <p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>E.S. Good Barn:</b> Fully clean all areas</p> <p><b>Gluck Equine Research:</b> Floor 3 – Offices (302, 304, 306, 308, 318, 319, 320, 321, 323, 325), Labs (308, 312, 318) and all Corridors. Stairs (C) - every other week</p>
	Tue	<p><b>Gluck Equine Research:</b> Floor 3 – Offices (327 - 343) and Labs (324 - 348)</p>
	Wed	<p><b>E.S. Good Barn:</b> Fully clean all areas</p>
	Thu	<p><b>Gluck Equine Research:</b> Floor 4 – Offices (402, 404, 406, 408, 412, 418, 421, 422, ,423, 427), Labs (412, 416, 422) and all Corridors</p>
	Fri	<p><b>E.S. Good Barn:</b> Fully clean all areas</p> <p><b>Gluck Equine Research:</b> Floor 4 – Offices (429 - 445) and Labs (426 - 450)</p>

<b>Service Position:</b> <b>Team 13, Position 13-3</b>	Custodial Worker - Full-time <b>Plant Sciences (312)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Plant Sciences (312) – Floors 1 and 2

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Receives help from Custodial Worker 13-5, especially on Floor 1</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: Offices (105, 106), Corridor (100) and Classroom (101)
	Tue	Floor 1: Labs (109 – 133) and Corridor (154)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 2: Offices (201 - 229), Corridor (200A) and Break Room (202)
	Fri	Floor 2: Labs (231 - 264), Corridor (200) and Break Room (266)

<b>Service Position:</b> <b>Team 13, Position 13-4</b>	<b>Custodial Worker - Full-time</b> <b>Plant Sciences (312)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	Plant Sciences (312) – Floors 3 and 4

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 3: Offices (301 - 329), Corridor (300A) and Break Room (302)
	Tue	Floor 3: Labs (331 - 358), Corridor (300) and Break Room (360)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 4: Offices (401 - 429), Corridor (400A) and Break Room (402)
	Fri	Floor 4: Labs (431 - 458), Corridor (400) and Break Room (460)

<b>Service Position:</b> <b>Team 13, Position 13-5</b>	Custodial Worker - Full-time <b>Bruce Poundstone Reg Services Building (275), Plant Sciences (312), Charles E. Barnhart Building (276), PPD Greenhouse (288), Ag Mechanic Shop</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Bruce Poundstone Reg Services Building (275), PPD Greenhouse (288) and Ag Mechanic Shop – Entire Buildings, Plant Sciences (312) – Floor 1 and Stairs, Charles E. Barnhart Building (276), – Stairwells

<b>Areas to Receive Full Cleaning Daily</b>	<b>Bruce Poundstone Only:</b> All Entrances, Restrooms, Locker Rooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Bruce Poundstone Only:</b></p> <p><u>Corridor areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><b>Bruce Poundstone, Charles E. Barnhart and Plant Sciences:</b></p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p><u>Helps with Plant Sciences Floor 1 as needed and helps with other duties in Plant Sciences and Charles E. Barnhart as directed by the Team 13 Supervisor</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>Bruce Poundstone:</b> All Stairs - every other week</p> <p><b>Charles E. Barnhart:</b> Help Custodial Workers 13-6 and 13-7 with Stairs</p> <p><b>Plant Sciences:</b> All Stairs - every other week</p> <p><b>PPD Greenhouse:</b> Fully clean all areas</p>
	Tue	<b>Bruce Poundstone:</b> All Offices (101 – 132A)
	Wed	<b>PPD Greenhouse:</b> Fully clean all areas
	Thu	<b>Bruce Poundstone:</b> All Corridors
	Fri	<p><b>Bruce Poundstone:</b> All Labs (130 – 158)</p> <p><b>PPD Greenhouse:</b> Fully clean all areas</p>

<b>Service Position:</b> <b>Team 13, Position 13-6</b>	Custodial Worker - Full-time <b>Charles E. Barnhart Building (276)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Charles E. Barnhart Building (276) – Floors 1 (Upper Section) and 2

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenettes	Mon	Floor 1 (Upper Section) and Floor 2: All Corridors Stair (A) - every other week
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Class/Lab Areas	Tue	Floor 1 (Upper Section): All Offices, Break Areas and Kitchenettes
<u>Computer Room areas receive trash collection and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Computer Rooms	Wed	No Cycle Cleaning Responsibilities
<u>Stairs receive policing daily.*</u> Stair (A)	Thu	Floor 2: Offices (201 – 235), Classrooms (227, 236) and Break Room (226)
<u>Receives help from Custodial Worker 13-5 with Stairwells</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Fri	Floor 2: Offices (247, 248, 250 – 254) and Computer Room (246)



<b>Service Position:</b> <b>Team 13, Position 13-7</b>	Custodial Worker - Full-time <b>Charles E. Barnhart Building (276)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Charles E. Barnhart Building (276) – Floors 1 (Lower Section), 3 and 4

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stair (B)</p> <p><u>Receives help from Custodial Worker 13-5 with Stairwells</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1 (Lower Section) and Floors 3 and 4: All Corridors Stair (B) - every other week
	Tue	Floor 1 (Lower Section): Labs (151 – 179)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 3: All Offices and Break Areas
	Fri	Floor 4: All Offices and Break Areas

<b>Service Position:</b> <b>Team 13, Position 13-8</b>	Custodial Worker - Full-time <b>Kentucky Tobacco R&amp;D Center (236), Communications Building (269)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Kentucky Tobacco R&D Center (236) and Communications Building (269) – Entire Buildings

<b>Areas to Receive Full Cleaning Daily</b>	All Entrances, Elevators, Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily.*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>KY Tobacco R&amp;D:</b> Basement – Break Area and Corridors. Floor 1 – All Labs in the Center Section (121 – 130) and all Corridors. All Stairs - every other week</p> <p><b>Communications Bldg:</b> All Office and Break Areas</p>
	Tue	<b>KY Tobacco R&amp;D:</b> Floor 1 – All Labs along outside walls (102 - 117)
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>KY Tobacco R&amp;D:</b> Floor 2 – All Labs in the Center Section (224 – 232) and all Corridors
	Fri	<b>KY Tobacco R&amp;D:</b> Floor 2 – All Labs along outside walls (200 - 220) and All Offices (203 – 206)

**Physical Plant – Service Assignments:**

**TEAM 14**

<b>Service Position:</b> <b>Team 14, Position 14-1</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties), Ecological Research Facility (491), Aviary Facility (620)</b>
Shift:	7:30 a.m. – 4:15 p.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings; Ecological Research Facility (491) and Aviary Facility (620) – Entire Buildings

<b>Position Description:</b>	Perform daily Utility duties in all buildings as requested by Team 14 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	<b>Ecological Research Facility:</b> Fully clean all areas <b>Aviary Facility:</b> Fully clean all areas
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 14, Position 14-2</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties)</b>
Shift:	7:30 a.m. – 4:15 p.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings

<b>Position Description:</b>	Perform daily Utility duties in all buildings as requested by Team 14 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 14, Position 14-3</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties)</b>
Shift:	7:30 a.m. – 4:15 p.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings

<b>Areas to Receive Full Cleaning Daily</b>	Perform daily Utility duties in all buildings as requested by Team 14 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

**Physical Plant – Service Assignments:**

**TEAM 15**

<b>Service Position:</b> <b>Team 15, Position 15-1</b>	Custodial Worker - Full-time <b>Carol M. Gratton Bus. &amp; Econ. Building (34), Memorial Hall (49)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Carol M. Gratton Bus. & Econ. Building (34) – Floors 1 and 2, Memorial Hall (49) – Gang Clean All Areas

<b>Areas to Receive Full Cleaning Daily</b>	<b>Carol M. Gratton Bus. &amp; Econ.:</b> All Entrances, Elevators and Restrooms <b>Memorial Hall:</b> Gang Clean with all Team 15 Custodial Workers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Carol M. Gratton Bus. &amp; Econ.:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>Floor 1: All Corridors Floor 1: All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>Floor 1: All Class/Lab Areas Floor 2: Class/Labs (201, 205, 209, 213)</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 1: All Corridors Stairs (C) - every other week
	Tue	Floor 1: Offices and Class/Labs (101 – 116)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 1: Offices, Break Rooms and Class/Labs (120 – 136) Floor 2: Class/Labs (201, 205, 209, 213)
	Fri	Floor 1: Offices and Class/Labs (137 – 148)



<b>Service Position:</b> <b>Team 15, Position 15-2</b>	Custodial Worker - Full-time <b>Carol M. Gratton Bus. &amp; Econ. Building (34), Memorial Hall (49)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Carol M. Gratton Bus. & Econ. Building (34) – Floor 2, Memorial Hall (49) – Gang Clean All Areas

<b>Areas to Receive Full Cleaning Daily</b>	<b>Carol M. Gratton Bus. &amp; Econ.:</b> All Restrooms, Dining Areas and Conference/Admin Areas <b>Memorial Hall:</b> Gang Clean with all Team 15 Custodial Workers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Carol M. Gratton Bus. &amp; Econ.:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (D)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors. Stairs (D) - every other week
	Tue	Class/Labs (206, 208, 214, 215)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (Sections 225, 227, 255)
	Fri	Offices (Sections 224, 226, 228, 235, 237, 245), Kitchenette (235K) and Classroom (248)

<b>Service Position:</b> <b>Team 15, Position 15-3</b>	Custodial Worker - Full-time <b>Carol M. Gratton Bus. &amp; Econ. Building (34), Memorial Hall (49)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Carol M. Gratton Bus. & Econ. Building (34) – Floor 3, Memorial Hall (49) – Gang Clean All Areas

<b>Areas to Receive Full Cleaning Daily</b>	<b>Carol M. Gratton Bus. &amp; Econ.:</b> All Restrooms and Conference/Admin Areas <b>Memorial Hall:</b> Gang Clean with all Team 15 Custodial Workers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Carol M. Gratton Bus. &amp; Econ.:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (E)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	All Corridors. Stairs (E) - every other week
	Tue	Class/Labs (306, 308, 314, 315)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Offices (324, 328, Sections 335, 348, 350), Classroom (346) and Kitchenette (335AK)
	Fri	Offices (Section 355)

<b>Service Position:</b> <b>Team 15, Position 15-4</b>	Custodial Worker - Full-time <b>Carol M. Gratton Bus. &amp; Econ. Building (34), Memorial Hall (49)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	Carol M. Gratton Bus. & Econ. Building (34) – Floors 3 and 4, Memorial Hall (49) – Gang Clean All Areas

<b>Areas to Receive Full Cleaning Daily</b>	<b>Carol M. Gratton Bus. &amp; Econ.:</b> All Restrooms and Conference/Admin Areas <b>Memorial Hall:</b> Police entire building during events. Gang Clean with all Team 15 Custodial Workers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>Carol M. Gratton Bus. &amp; Econ.:</b></p> <p><u>Corridor/Break Room/Kitchenette areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>Floor 4: All Corridors Floor 4: All Break/Kitchenettes</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>Floor 4: All Class/Lab Areas Floor 3: Class/Lab (301, 305, 309, 313)</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A, B)</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	Floor 4: All Corridors Stairs (A, B) - every other week
	Tue	Floor 4: Offices (Sections 425, 437, 445)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Floor 4: Offices (Sections 446, 448, 450, 452, 455)
	Fri	Floor 3: Class/Labs (301, 305, 309, 313)

<b>Service Position:</b> <b>Team 15, Position 15-5</b>	Custodial Worker - Full-time <b>C.W. Mathews Building (47), S.J. Sam Whalen Building (43), Memorial Hall (49)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	C.W. Mathews Building (47) and S.J. Sam Whalen Building (43) – Entire Buildings, Memorial Hall (49) – Gang Clean All Areas

<b>Areas to Receive Full Cleaning Daily</b>	<b>C.W. Mathews and S.J. Sam Whalen:</b> All Entrances, Restrooms and Conference/Admin Areas <b>Memorial Hall:</b> Gang Clean with all Team 15 Custodial Workers
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><b>C.W. Mathews and S.J. Sam Whalen:</b></p> <p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily:*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Class/Lab Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>All Stairs</p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	<p><b>C.W. Mathews:</b> Basement and Floor 1 – All Offices and Corridors. All Stairs - every other week</p> <p><b>S.J. Sam Whalen:</b> All Stairs - every other week</p>
	Tue	<b>C.W. Mathews:</b> Floors 2 and 3 – All Offices, Corridors, Break and Lounge Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	<b>S.J. Sam Whalen:</b> Floor 1 – All Offices, Corridors, Class/Labs and Shop Areas
	Fri	<b>S.J. Sam Whalen:</b> Floor 2 – All Offices, Corridors and Class/Labs

**Physical Plant – Service Assignments:**

**TEAM 16**

<b>Service Position:</b> <b>Team 16, Position 16-1</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties)</b>
Shift:	9:30 p.m. – 6:00 a.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings

<b>Position Description:</b>	Perform nightly Utility duties in all buildings as requested by Team 16 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 16, Position 16-2</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties)</b>
Shift:	9:30 p.m. – 6:00 a.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings

<b>Position Description:</b>	Perform nightly Utility duties in all buildings as requested by Team 16 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 16, Position 16-3</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Utility Crew Duties)</b>
Shift:	9:30 p.m. – 6:00 a.m. Monday - Friday
Service Area:	Utility crew duties – All Physical Plant Buildings

<b>Position Description:</b>	Perform nightly Utility duties in all buildings as requested by Team 16 Supervisor, including floor care, carpet care, window and blind cleaning, dispensers and other project work
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See "Position Description" above for Utility Crew Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities



**Physical Plant – Service Assignments:**

**TEAM 17**

<b>Service Position:</b> <b>Team 17, Position 17-1</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
<b>Shift:</b>	3:30 a.m. – 12:00 p.m. Monday - Friday
<b>Service Area:</b>	W.T. Young Library (456) – Basement

<b>Areas to Receive Full Cleaning Daily</b>	Restrooms (B-10, B10A, B-115, B-120)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u></p> <p>All Corridors All Break/Kitchenettes All Lounges</p> <p><u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Library, Circulation and Study Areas</p> <p><u>Receives help from Custodial Worker 17-3 as directed by the Team 17 Supervisor</u></p> <p><u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	25% of Basement (Core 1 Section): All Library / Circulation / Study Areas, Corridors and Lounges
	Tue	25% of Basement (Core 2 Section): All Library / Circulation / Study Areas, Corridors, Break/Kitchenettes, Lounges and Offices
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Basement (Core 3 Section): All Library / Circulation / Study Areas, Corridors and Lounges
	Fri	25% of Basement (Core 4 Section): All Library / Circulation / Study Areas, Corridors and Lounges

<b>Service Position:</b> <b>Team 17, Position 17-2</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	W.T. Young Library (456) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	Restrooms (1-12, 1-12A, 1-19, 1-20, 1-91, 1-97)
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Corridor/Break Room/Kitchenette/Lounge areas receive trash collection, dust mopping, furniture cleaning, carpet spot vacuuming or hard surface spot mopping, and fountain cleaning daily.*</u> All Corridors All Break/Kitchenettes All Lounges  <u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Library, Circulation and Study Areas  <u>Gallery areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Galleries  <u>Receives help from Custodial Worker 17-3 as directed by the Team 17 Supervisor</u>  <u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	25% of Floor 1 (Core 1 Section): All Library / Circulation / Study Areas, Corridors, Lounges and Offices
	Tue	25% of Floor 1 (Core 2 Section): All Library / Circulation / Study Areas, Corridors, Break/Kitchenettes and Lounges
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Floor 1 (Core 3 Section): All Library / Circulation / Study / Gallery Areas, Corridors, Lounges, Kitchenettes and Offices
	Fri	25% of Floor 1 (Core 4 Section): All Library / Circulation / Study Areas, Keeneland Room, Corridors, Lounges and Offices

<b>Service Position:</b> <b>Team 17, Position 17-3</b>	Custodial Worker - Full-time <b>W.T. Young Library (456)</b>
Shift:	3:30 a.m. – 12:00 p.m. Monday - Friday
Service Area:	W.T. Young Library (456) – Basement and Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	Restrooms (B-41, B-46, B99, B103, 1-39, 1-69, 1-70, 1-74 only) and all Entrances, Lobbies, Elevators and Conference/Admin/Executive Office Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<u>Class/Lab areas receive trash collection, dust mopping, board cleaning, and carpet spot vacuuming or hard surface spot mopping daily:*</u> All Class/Lab Areas  <u>Auditorium areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u> All Auditoriums  <u>Stairs receive policing daily:*</u> Stairs (E, F)  <u>Helps Custodial Workers 17-1 and 17-2 with other duties and areas with any remaining time during the shift, as directed by the Team 17 Supervisor</u>  <u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u>  * See Cycle Cleaning Schedule for additional cleaning requirements in these areas.	Mon	Stairs (E, F) - every other week
	Tue	Basement: Class/Labs (B-23, B-23A, B-24, B-24A, B-25, B-35)
	Wed	No Cycle Cleaning Responsibilities
	Thu	Basement: Class/Labs (B-108C, B110)
	Fri	Floor 1: Class/Labs/Auditorium (1-57, 1-62)

<b>Service Position:</b> <b>Team 17, Position 17-4</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	W.T. Young Library (456) – Floor 2

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library, Circulation and Study Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (A)</p> <p><u>Receives help from Custodial Worker 17-6 as directed by the Team 17 Supervisor</u></p> <p><u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	25% of Floor 2 (Core 1 Section): All Library / Circulation / Study Areas Stairs (A) - every other week
	Tue	25% of Floor 2 (Core 2 Section): All Library / Circulation / Study Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Floor 2 (Core 3 Section): All Library / Circulation / Study Areas
	Fri	25% of Floor 2 (Core 4 Section): All Library / Circulation / Study Areas

<b>Service Position:</b> <b>Team 17, Position 17-5</b>	Custodial Worker - Full-time <b>W.T. Young Library (456)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	W.T. Young Library (456) – Floor 3

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library, Circulation and Study Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (B)</p> <p><u>Receives help from Custodial Worker 17-6 as directed by the Team 17 Supervisor</u></p> <p><u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	25% of Floor 3 (Core 1 Section): All Library / Circulation / Study Areas Stairs (B) - every other week
	Tue	25% of Floor 3 (Core 2 Section): All Library / Circulation / Study Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Floor 3 (Core 3 Section): All Library / Circulation / Study Areas
	Fri	25% of Floor 3 (Core 4 Section): All Library / Circulation / Study Areas

<b>Service Position:</b> <b>Team 17, Position 17-6</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	W.T. Young Library (456) – Floors 2, 3, 4 and 5

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library, Circulation and Study Areas</p> <p><u>Gallery areas receive trash collection, furniture cleaning and carpet spot vacuuming or hard surface spot mopping daily.*</u></p> <p>All Galleries</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (C)</p> <p><u>Helps Custodial Workers 17-4, 17-5 and 17-7 with any remaining time during the shift, as directed by the Team 17 Supervisor</u></p> <p><u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	25% of Floor 4 (Core 1 Section): All Library, Circulation, Study and Gallery Areas Stairs (C) - every other week
	Tue	25% of Floor 4 (Core 2 Section): All Library / Circulation / Study Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Floor 4 (Core 3 Section): All Library / Circulation / Study Areas
	Fri	25% of Floor 4 (Core 4 Section): All Library / Circulation / Study Areas

<b>Service Position:</b> <b>Team 17, Position 17-7</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
<b>Shift:</b>	5:30 a.m. – 2:15 p.m. Monday - Friday
<b>Service Area:</b>	W.T. Young Library (456) – Floor 5

<b>Areas to Receive Full Cleaning Daily</b>	All Restrooms and Conference/Admin Areas
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
<p><u>Library/Circulation/Study areas receive trash collection, dust mopping and carpet spot vacuuming or hard surface spot mopping daily:*</u></p> <p>All Library, Circulation and Study Areas</p> <p><u>Stairs receive policing daily:*</u></p> <p>Stairs (D)</p> <p><u>Receives help from Custodial Worker 17-6 as directed by the Team 17 Supervisor</u></p> <p><u>Rotate Weekend Duties with other Team 17 Custodial Workers. Includes 4 hours on Sat and Sun (Basement through Floor 2)</u></p> <p>* See Cycle Cleaning Schedule for additional cleaning requirements in these areas.</p>	Mon	25% of Floor 5 (Core 1 Section): All Library / Circulation / Study Areas Stairs (D) - every other week
	Tue	25% of Floor 5 (Core 2 Section): All Library / Circulation / Study Areas
	Wed	No Cycle Cleaning Responsibilities
	Thu	25% of Floor 5 (Core 3 Section): All Library / Circulation / Study Areas
	Fri	25% of Floor 5 (Core 4 Section): All Library / Circulation / Study Areas



<b>Service Position:</b> <b>Team 17, Position 17-8</b>	Custodial Worker - Full-time <b>W.T. Young Library (456)</b>
Shift:	3:00 p.m. – 11:30 p.m. Monday - Friday
Service Area:	W.T. Young Library (456) – Floor 1

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 1 Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
Police and spot clean all Floor 1 Entrances, Library Areas, Circulation Areas, Study Rooms, Break Rooms, Lounges and Auditorium	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Team 17, Position 17-9</b>	<b>Custodial Worker - Full-time</b> <b>W.T. Young Library (456)</b>
<b>Shift:</b>	3:00 p.m. – 11:30 p.m. Monday - Friday
<b>Service Area:</b>	W.T. Young Library (456) – Floors 1 and 2

<b>Areas to Receive Full Cleaning Daily</b>	All Floor 2 Restrooms
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
Police and spot clean the Floor 1 Gallery and Keeneland Room  Police and spot clean all Floor 2 Library Areas, Circulation Areas and Study Rooms  Police and spot clean all Stairwells on Floors 1 and 2	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

**Physical Plant – Service Assignments:**

**FLOATERS**

<b>Service Position:</b> <b>Floater, Position F-1</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Project Floater)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	All Physical Plant Buildings

<b>Position Description:</b>	<p>The Floater primarily provides absentee replacement cleaning duties in any building or run that the Physical Plant Superintendents wishes to send him or her. When covering for an absent co-worker, the Floater performs cleaning services and trash collection and works as a team with other Custodial Workers to provide a total cleaning package in assigned areas.</p> <p>This service provider’s cleaning assignment will vary depending on the run that he or she is covering. The Floater refers to the Individual Assignment of the absent coworker to understand what duties are to be performed on a given day. When not being substituted for absent coworkers, this service provider renders interim and restorative cleaning assistance and also performs event-related duties, such as set-ups and tear-downs.</p>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See “Position Description” above for Project Floater Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Floater, Position F-2</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Project Floater)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	All Physical Plant Buildings

<b>Position Description:</b>	<p>The Floater primarily provides absentee replacement cleaning duties in any building or run that the Physical Plant Superintendents wishes to send him or her. When covering for an absent co-worker, the Floater performs cleaning services and trash collection and works as a team with other Custodial Workers to provide a total cleaning package in assigned areas.</p> <p>This service provider’s cleaning assignment will vary depending on the run that he or she is covering. The Floater refers to the Individual Assignment of the absent coworker to understand what duties are to be performed on a given day. When not being substituted for absent coworkers, this service provider renders interim and restorative cleaning assistance and also performs event-related duties, such as set-ups and tear-downs.</p>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See “Position Description” above for Project Floater Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Floater, Position F-3</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Project Floater)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	All Physical Plant Buildings

<b>Position Description:</b>	<p>The Floater primarily provides absentee replacement cleaning duties in any building or run that the Physical Plant Superintendents wishes to send him or her. When covering for an absent co-worker, the Floater performs cleaning services and trash collection and works as a team with other Custodial Workers to provide a total cleaning package in assigned areas.</p> <p>This service provider’s cleaning assignment will vary depending on the run that he or she is covering. The Floater refers to the Individual Assignment of the absent coworker to understand what duties are to be performed on a given day. When not being substituted for absent coworkers, this service provider renders interim and restorative cleaning assistance and also performs event-related duties, such as set-ups and tear-downs.</p>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See “Position Description” above for Project Floater Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Floater, Position F-4</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Project Floater)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	All Physical Plant Buildings

<b>Position Description:</b>	<p>The Floater primarily provides absentee replacement cleaning duties in any building or run that the Physical Plant Superintendents wishes to send him or her. When covering for an absent co-worker, the Floater performs cleaning services and trash collection and works as a team with other Custodial Workers to provide a total cleaning package in assigned areas.</p> <p>This service provider’s cleaning assignment will vary depending on the run that he or she is covering. The Floater refers to the Individual Assignment of the absent coworker to understand what duties are to be performed on a given day. When not being substituted for absent coworkers, this service provider renders interim and restorative cleaning assistance and also performs event-related duties, such as set-ups and tear-downs.</p>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See “Position Description” above for Project Floater Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities

<b>Service Position:</b> <b>Floater, Position F-5</b>	Custodial Worker - Full-time <b>All Physical Plant Buildings (Project Floater)</b>
Shift:	5:30 a.m. – 2:15 p.m. Monday - Friday
Service Area:	All Physical Plant Buildings

<b>Position Description:</b>	<p>The Floater primarily provides absentee replacement cleaning duties in any building or run that the Physical Plant Superintendents wishes to send him or her. When covering for an absent co-worker, the Floater performs cleaning services and trash collection and works as a team with other Custodial Workers to provide a total cleaning package in assigned areas.</p> <p>This service provider’s cleaning assignment will vary depending on the run that he or she is covering. The Floater refers to the Individual Assignment of the absent coworker to understand what duties are to be performed on a given day. When not being substituted for absent coworkers, this service provider renders interim and restorative cleaning assistance and also performs event-related duties, such as set-ups and tear-downs.</p>
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<b>Areas to Receive Reduced Daily Cleaning &amp; Cycle Cleaning*</b>	<b>Day</b>	<b>Cycle Cleaning Schedule, Full Clean:</b>
See “Position Description” above for Project Floater Duties	Mon	No Cycle Cleaning Responsibilities
	Tue	No Cycle Cleaning Responsibilities
	Wed	No Cycle Cleaning Responsibilities
	Thu	No Cycle Cleaning Responsibilities
	Fri	No Cycle Cleaning Responsibilities